



ZTE Blade Q Mini User Manual

About This Manual

Thank you for choosing this ZTE mobile device. In order to keep your device in its best condition, please read this manual and keep it for future reference.

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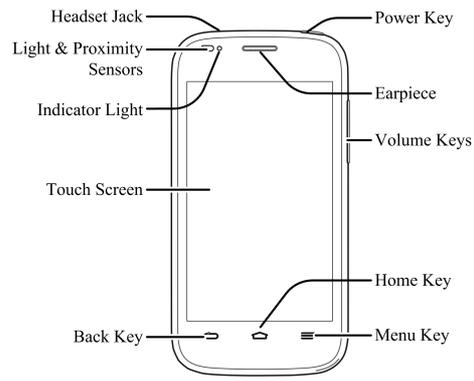
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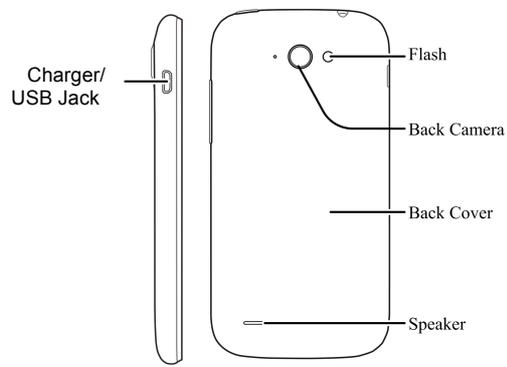
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Getting Started

Getting to Know Your Phone





Knowing the Keys

| Key | Function |
|-----------|--|
| Power Key | <ul style="list-style-type: none"> • Press and hold to turn on or off Flight mode, enable silent mode, vibration mode or sound, or to power off. • Press to switch your phone to Sleep mode. • Press to wake up your phone. |
| Home Key | <ul style="list-style-type: none"> • Touch to return to the Home Screen from any application or screen. • Touch and hold to active search application. |

| Key | Function |
|--------------------|--|
| Menu Key | <ul style="list-style-type: none">• Touch to get the options for the current screen.• Touch and hold to see recently used applications. |
| Back Key | Touch to go to the previous screen. |
| Volume Up/ Down | Press or hold to turn the volume up or down. |

Installing the SIM Card, microSD Card, and Battery

Switch off your phone before installing or replacing the battery or the SIM card. The microSD card can be installed and removed while the phone is turned on. [Unmount the microSD card](#) before removing it.

1. Remove the back cover.

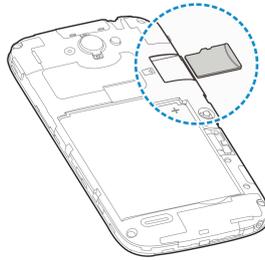


2. Hold the SIM card with the cut corner oriented as shown and slip it into the card holder.



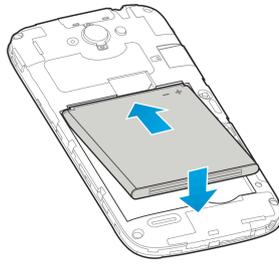
3. Hold your microSD card with the metal contacts facing down

and slide it in.



NOTE: Some applications may require a microSD card to work normally or may store certain data on it. Therefore, it is recommended that you keep a microSD card installed and not remove or replace it randomly.

4. Insert the battery by aligning the metal contacts on the battery with the metal contacts in the battery compartment. Gently push down on the battery until it clicks into place.



5. Press the cover gently back into place until you hear a click.

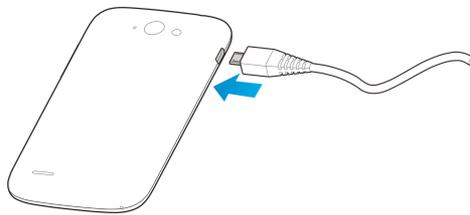
Charging the Battery

Your phone's battery should have enough power for the phone to turn on, find a signal, and make a few calls. You should fully charge the battery as soon as possible.

If the battery is low, there will be a pop-up message on the screen. As you charge your phone, the screen will tell you the exact battery level each time you wake up your phone.

WARNING! Use only ZTE-approved chargers and cables. The use of unapproved accessories could damage your phone or cause the battery to explode.

1. Connect the adapter to the charging jack. Ensure that the adapter is inserted with the correct orientation. Do not force the connector into the charging jack.



2. Connect the charger to a standard AC wall outlet. If the phone is on, you'll see a charging icon, such as  or  , appear on the status bar.
3. Disconnect the charger when the battery is fully charged.

Extending the Battery Life

Active applications, screen brightness levels, Bluetooth and Wi-Fi usage and GPS functionality can drain your battery. You can follow the helpful tips below to conserve your battery power:

- Reduce the screen backlight time.
- Lower the screen brightness.
- Turn auto-sync, Wi-Fi, and Bluetooth off when not in use.
- Disable the GPS function when not in use. Most applications using this function will periodically query the GPS satellites for your current location; each query drains your battery.

Powering On/Off

- Press and hold the **Power Key** to turn on your phone.

- To turn it off, press and hold the **Power Key** to open the options menu. Touch **Power off** and then touch **OK**.

Setting Up for the First Time

When you first power on your phone after you purchase it or reset it to factory settings (see [Settings – Personal – Backup and Reset](#)), you need to do some settings before using it.

1. Touch the language field to select the language you want to use and then touch **Start**.
2. Touch **Get an account** to create a Google account or touch **Sign in** to sign in to your account.
You can also touch **Not now** to set up an account later.
3. Configure the Google location options and touch **Next**.
4. Set the date, time, and time zone, or use date and time data provided by the network. Then touch **Next**.
5. Enter your name, which the phone uses to personalize some apps, and touch **Next**.
6. You will be prompted to accept the terms of Google service. Touch **Next** to continue.
7. Touch **Finish** to complete the setup.

Locking/Unlocking the Screen and Keys

Your phone allows you to quickly lock the screen and keys (put the phone into sleep mode) when not in use and to turn the screen back on and unlock it when you need it.

To lock the screen and keys:

To quickly turn the screen off and lock the keys, press the **Power Key**.

NOTE: To save battery power, the phone automatically turns off the screen after a certain period of time when you leave it idle. You will still be able to receive messages and calls while the phone screen is off.

To unlock the screen and keys:

1. Press the **Power Key** to turn the screen on.
2. Touch and hold  at the center of the screen.

NOTE: If you have set an unlock pattern, PIN or password for your phone (see the chapter [Personalizing – Protecting Your Phone With Screen Locks](#)), you'll need to draw the pattern or enter the PIN/password to unlock your screen.

Using the Touch Screen

Your phone's touch screen lets you control actions through a variety of touch gestures.

- Touch
When you want to type using the onscreen keyboard, select onscreen items such as application and settings icons, or press onscreen buttons, simply touch them with your finger.
- Touch and Hold
To open the available options for an item (for example, a message or link in a Web page), touch and hold the item.

- **Swipe or Slide**
To swipe or slide means to quickly drag your finger vertically or horizontally across the screen.
- **Drag**
To drag, press and hold your finger with some pressure before you start to move your finger. While dragging, do not release your finger until you have reached the target position.
- **Pinch**
In some apps (such as Maps, Browser, and Gallery), you can zoom in and out by placing two fingers on the screen at once and pinching them together (to zoom out) or spreading them apart (to zoom in).
- **Rotate the screen**
For most screens, you can automatically change the screen orientation from portrait to landscape by turning the phone sideways.

Getting to Know the Home Screen

The home screen is the starting point for your phone's applications, functions, and menus. You can customize your home screen by adding application icons, shortcuts, folders, widgets, and more. Your home screen extends beyond the initial screen. Swipe the screen left or right to display additional screens.



Extended Home Screens

Your home screen extends beyond the initial screen, providing more space to add icons, widgets, and more. Simply swipe left or right on the screen to see the extended Home Screens.

Changing the System Language

1. Touch the **Home Key > Menu Key > System settings > Language & input > Language**.
2. Select the language you need.

Setting the Date and Time

1. Touch the **Home Key > Menu Key > System settings > Date & time**.
2. Uncheck **Automatic date & time** and **Automatic time zone** if you want to set the date, time and time zone by yourself.
3. Set the date, time, time zone, and date/time format.

Changing Ringtone and Notification Sound

You can customize the default ringtone for incoming calls and the default notification sound quickly.

1. Touch the **Home Key > Menu Key > System settings > Audio profiles**.
2. Select a predefined profile, and then touch $\overline{\text{I}}$.
3. Touch **Phone ringtone** or **Default notification sound**.
4. Scroll through the ringtone list and select the ringtone you want to use.

5. Touch **OK**.

TIP: See chapter [People – Editing Contacts – Set a Ringtone for a Contact](#) for how to assign a special ringtone to an individual contact.

Turning On/Off Touch Sounds

1. Touch the **Home Key > Menu Key > System settings > Audio profiles**.
2. Select a predefined profile, and then touch .
3. Check or uncheck **Touch sounds**.

Adjusting Volumes

1. Touch the **Home Key > Menu Key > System settings > Audio profiles**.
2. Select a predefined profile, and then touch .
3. Touch **Volumes** and then drag the sliders to adjust the volume for each type of audio.
4. Touch **OK** to save.

TIP: You can adjust the media volume when a media application is in use by pressing the **Volume Up/Down Key**. If no media application is active, press the **Volume Up/Down Key** to adjust ringtone volume (or the earpiece volume during a call).

Switching to Silent Mode

You can set the phone to silent mode by using one of the following methods.

- Press and hold the **Power Key** and then touch  to enable silent mode, touch  to enable silent mode with vibration, or touch  to disable silent mode.
- Keep pressing the **Volume Down Key** when no media application is active. When the  icon appears on the status bar, the phone is set to silent mode with vibration. When the  icon appears on the status bar, the phone is in silent mode.
- Touch the **Home Key > Menu Key > System settings > Audio profiles > Silent**.

Applying New Wallpapers

You can set the wallpaper for the Home Screen or Lock Screen.

1. Touch the **Home Key > Menu Key > Wallpaper**.
2. Select a wallpaper source from **Gallery**, **Live Wallpapers**, **Video Wallpaper** or **Wallpaper** and choose the image or animation you want to use as the wallpaper. Some cropping may be needed for **Gallery** images.
3. Touch **OK** at the top of the screen (for Gallery images) or **Set wallpaper**.

Changing Screen Brightness

1. Touch the **Home Key > Menu Key > System settings > Display > Brightness**.
2. Check the **Automatic brightness** box to make the phone adjust the screen brightness automatically, or clear the checkbox to adjust the brightness manually.

3. Touch **OK**.

Protecting Your Phone With Screen Locks

You can protect your phone by creating a screen lock. When enabled, you need to touch and hold certain icon, look at the front camera, draw a pattern or enter a numeric PIN or a password to unlock the phone's screen and keys.

1. Touch the **Home Key > Menu Key > System settings > Security**.
2. Touch **Screen lock**.
3. Touch **Press, Voice Unlock, Pattern, PIN** or **Password**.
 - ▶ Touch **Press** to enable screen lock and allow unlocking with a 'touch and hold' gesture. You can unlock the screen by touching and holding  on the display.
 - ▶ Touch **Voice Unlock** to let the phone record your voice command. You can unlock the screen by speaking the recorded voice to the phone.
 - ▶ If you touch **Pattern**, you're guided to create a pattern you must draw to unlock the screen.
 - ▶ If you touch **PIN** or **Password**, you're prompted to set a numeric PIN or a password you must enter to unlock your screen.

Protecting Your Phone With Encryption

You can encrypt all the data on your phone: Google Accounts, application data, music and other media, downloaded information, and so on. If you do, you must enter a numeric PIN or a password each time you power on your phone.

WARNING! Encryption is irreversible. The only way to revert to an unencrypted phone is to perform a factory data reset which erases all your data.

Encryption provides additional protection in case your phone is stolen and may be required or recommended in some organizations. Consult your system administrator before turning it on. In many cases the PIN or password you set for encryption is controlled by the system administrator.

Before turning on encryption, prepare as follows:

1. Set a lock screen PIN or password.
2. Charge the battery.
3. Keep the phone connected to the charger.
4. Schedule an hour or more for the encryption process. You must not interrupt it or you will lose some or all of your data.

When you're ready to turn on encryption:

1. Touch the **Home Key > Menu Key > System settings > Security > Encrypt phone**.
2. Read the information about encryption carefully.
The **Encrypt phone** button is dimmed if your battery is not charged or your phone is not plugged in.

If you change your mind about encrypting your phone, touch the **Back Key**.

WARNING! If you interrupt the encryption process, you will lose data.

3. Touch **Encrypt phone**.
4. Enter your lock screen PIN or password and touch **Next**.
5. Touch **Encrypt phone** again.

The encryption process starts and displays its progress. Encryption can take an hour or more, during which time your phone may restart several times.

When encryption is completed, you're prompted to enter your PIN or password.

Subsequently you must enter your PIN or password each time you power on your phone in order to decrypt it.

Knowing the Basics

Monitoring the Phone Status

The status bar at the top of the home screen provides phone and service status icons on the right side. Below are some of the icons you may see.

| | | | |
|---|---------------------------|---|------------------------------|
|  | GPRS connected |  | No signal |
|  | EDGE connected |  | Signal strength |
|  | 3G connected |  | Mobile data in use |
|  | Ringer off |  | No SIM card installed |
|  | Vibrate mode |  | Alarm set |
|  | Battery dead |  | Flight mode |
|  | Battery low |  | Bluetooth on |
|  | Battery partially drained |  | Connected to a Wi-Fi network |
|  | Battery full |  | Wi-Fi in use |
|  | Battery charging |  | Wired headset connected |

Managing Notifications

Notification Icons

The status bar at the top of the home screen provides notification icons on the left. Below are some of the icons you may see.

| | | | |
|---|-------------------------------|---|--|
|  | New SMS |  | microSD card removed |
|  | New MMS |  | Upcoming event |
|  | New Email |  | Call on hold |
|  | New Gmail message |  | New Wi-Fi network detected |
|  | Problem with SMS/MMS delivery |  | Downloading data |
|  | Missed call |  | Sending data |
|  | Call in progress |  | USB tethering is on |
|  | USB connected |  | Portable Wi-Fi hotspot or Wi-Fi direct is on |
|  | Song is playing |  | GPS on |
|  | Updates available | | |

Open/Close the Notification Panel

Notifications report the arrival of new messages, calendar events, and alarms, as well as ongoing events, such as when you've configured your phone as a Wi-Fi hotspot. You can open the notification panel to view the details of notifications.

- To open the notification panel, swipe your finger down from the top of the screen.
- To close the notification panel, swipe your finger up from the bottom of the screen or touch the **Back Key**.

Respond to or Remove a Notification

In the notification panel, you can respond to a notification or remove the notifications. The notification panel also supports expandable notifications that let you perform additional actions right from the notification itself.

- To respond to a notification, just touch it.
- To remove a notification, swipe it left or right.
- Slide down with one finger to expand certain notifications. You can also swipe two fingers vertically or pinch-zoom to expand or collapse certain notifications.
- To remove all notifications, touch  in the top right corner.
- Touch and hold a notification and then touch **App info** to identify the application that created it. To turn off notifications from that application if needed, uncheck **Show notifications** in the App info screen.
- Most apps that send notifications, such as Gmail and Google

Talk, have notification settings that you can adjust.

NOTE: If you turn off notifications for an app, you may miss its important alerts and updates. The notifications of some apps cannot be turned off.

TIP: In the notification panel, touch  at the top of the notifications list to get to the **Settings** menu quickly.

Use Quick Settings

The Quick Settings in the notification panel make it convenient to view or change the most common settings for your phone.

Open the notification panel and you can find the following Quick Settings at the top of the screen. Slide down to view more of the settings options.

- **Airplane mode:** Touch to turn on or off the airplane mode.
- **Battery:** Touch to check battery status.
- **Wi-Fi:** Touch to turn on or off Wi-Fi.
- **Bluetooth:** Touch to turn on or off Bluetooth.
- **GPS:** Touch to turn on or off the GPS function.
- **Data connection:** Touch to enable or disable data access over the mobile network.
- **Data usage:** Check how much data has been used during the time cycle you set.
- **Audio profiles:** Touch to switch between vibration and sound.
- **Brightness:** Touch to adjust the screen brightness.

- **Auto rotation:** Touch to turn on or off the Auto rotation.

Managing Shortcuts and Widgets

Add Shortcuts and Widgets

1. Touch the **Home Key** >  > **WIDGETS**.
2. Touch and hold a widget or shortcut and drag it to the Home Screen.

Move Shortcuts or Widgets

1. Touch and hold a widget or shortcut on the Home Screen.
2. Drag it to the place you need.

Remove Shortcuts or Widgets

1. Touch and hold a widget or shortcut on the Home Screen.
2. Drag it to  **Remove** to remove it.

Adjust Widget Size

1. Touch and hold a widget on the Home Screen and then release it.
2. An outline appears around the widget. Drag the outline to resize the widget.

NOTE: Not all widgets can be resized.

Organizing With Folders

You can create folders on the Home Screen and add several

shortcuts to a folder.

Create a Folder

1. Touch and hold a shortcut on the home screen.
2. Drag the shortcut icon over another and release your finger. A new folder is created and both shortcuts are added into the folder.
3. If needed, drag more shortcuts and drop them into the folder.

Rename a Folder

1. Touch a folder to open it.
2. Touch the folder name field and enter a new name.

Add Shortcuts to a Folder

1. Touch and hold a shortcut and then drag it onto a folder icon.
2. Release the shortcut and it will be added into the folder.

Remove Shortcuts From a Folder

1. Touch a folder to open it.
2. Touch and hold the shortcut you want to remove and then drag it to the Home Screen.
3. Release the shortcut and it will be removed from the folder.

Rearranging the Favorites Tray

The Home Screen includes a customizable favorites tray at the bottom visible from all Home Screens. You can drag apps, shortcuts, folders, and other priority items in or out of the

favorites tray for instant access from any Home Screen.



To remove items from the favorites tray:

Touch and hold an item in the favorites tray and drag it out of the tray.

To add items to the favorites tray:

Touch and hold an item on the Home Screen and drag it into the favorites tray.

If the favorites tray is full, you need to first remove an item from the tray.

Entering Text

You can enter text using the onscreen keyboard. Some apps open it automatically. In others, you open it by touching where you want to type. You can touch the **Back Key** to hide the onscreen keyboard.

Change Input Methods

1. When you use the onscreen keyboard to enter text, the icon  appears on the notification bar.
2. Open the notification panel and touch **Choose input method**.
3. Select an input method you need.

Android Keyboard

The Android Keyboard provides a layout similar to a desktop computer keyboard. Turn the phone sideways and the keyboard will change from portrait to landscape. The landscape keyboard is not supported in all applications.



- Touch the alphabetic keys to enter letters. Touch and hold some specific keys to enter associated accented letters or numbers. For example, to enter è, touch and hold  and the available accented letters and number 3 appear. Then slide to choose è.
- Touch  to use uppercase. Double-tap  to lock uppercase. This key also changes to indicate the current case you are using:  for lowercase,  for uppercase, and  when locked in uppercase.
- Touch  to delete the text before the cursor.
- Touch  to select numbers and symbols. You can then

touch  to find more. Also, often used symbols are displayed above the keyboard.

- Touch and hold  and then swipe to choose the emoticons.
- Touch  to use Google's networked voice input.
- Touch and hold  to change the input languages or set up the Android keyboard.

TouchPal Keyboard

TouchPal Keyboard offers three layouts: **Full QWERTY**, **12-Key PhonePad** and **CooTek T+**. You can swipe left or right on the TouchPal keyboard to switch the layout.

You can also use TouchPal Curve™ to speed up text input by replacing the key tapping operation with a tracing gesture where you move your finger from letter to letter without lifting the finger until you reach the end of the word.

To switch the keyboard layout:

1. Touch the **Home Key** > **Menu Key** > **System settings** > **Language & input** >  (**TouchPal Keyboard**) > **Keyboard layout**.
2. Check **Swipe layout**.
3. In the TouchPal keyboard screen, touch  and clear the **Curve** box, and then touch **Close**.
4. Swipe left or right on the TouchPal keyboard to select the **Full QWERTY**, **12-Key PhonePad** or **CooTek T+** layout.

Full QWERTY



- Touch the alphabetic keys to enter letters.
- Touch  to use uppercase or lowercase. This key also changes to indicate the current case you are using:  for lowercase,  for uppercase, and  when locked in uppercase.
- Slide right on  to enable word prediction. Slide left on  to disable word prediction.
- Touch  to change input language.
- Touch  to enter digits, symbols, emoticons and other pre-defined texts. Touch  to find more. Touch  /  to lock or unlock the inputting. Touch  to go back to enter letters.
- Touch  to start a new line.
- Touch or hold  to delete text before the cursor.

- Touch  to access the quick settings of TouchPal keyboard.
- Touch  to set the TouchPal keyboard.
- Touch  to open text editing options. You can select, cut, copy, paste, and delete text, or move the cursor.
- Touch  to use voice input.
- Touch  to hide the onscreen keyboard. You can touch the text field again to show the keyboard.

12-Key PhonePad



Touch a key repeatedly until the desired letter or symbol appears. If word prediction is enabled (, just touch the keys once and choose the right word.

CooTek T+



Touch to enter the left letter on the key; Double-tap or flick right to enter the right letter/symbol on the key. If word prediction is enabled (), just touch the keys and choose the right word.

To enable and use TouchPal Curve:

1. In the TouchPal keyboard screen, touch  and check **Curve**, and then touch **Close**.
2. Move your finger from letter to letter on the keyboard to trace a word without lifting the finger until you reach the end of the word.

NOTE: TouchPal Curve is only available in the **Full QWERTY** layout.



Tips for using TouchPal Curve:

- Touch when you want to. If you want to enter a single letter, go ahead and touch.
- Lift your finger at the end of the word. A space is added automatically when you begin to trace the next word.

Google Voice Typing

Google Voice typing uses the Google voice recognition service to convert speech to text. You must have a data connection on a mobile or Wi-Fi network to use it.

1. Flick down the status bar when entering text and touch **Choose input method**, and then select **Google voice typing**.
Or touch  to access the voice typing when you are using the Android Keyboard.
2. When you see the microphone image, speak what you want to type.
3. You can continue entering text to keep it or to delete it.

TIP: Say "comma," "period," "question mark," "exclamation mark," or "exclamation point" to enter punctuation.

Input Settings

Choose input settings by touching the **Menu Key > System settings > Language & input** from the Home Screen.

In the **KEYBOARD & INPUT METHODS** section, you can set the default input method and choose the settings for input methods.

Editing Text

- **Move the insertion point:** Touch where you want to type. The cursor blinks in the new position, and a tab appears below it. Drag the tab to move the cursor.
- **Select text:** Touch and hold or double-tap within the text. The nearest word highlights, with a tab at each end of the selection. Drag the tabs to change the selection.
- **Cut or copy:** Select the text you want to manipulate. Then touch the Cut  or Copy  button to cut or copy the text to the clipboard.
- **Replace text with the clipboard text:** Select the text you want to replace. Then touch  or **PASTE**.
- **Insert text from the clipboard:** Move cursor to the insertion point and then touch and hold the tab below the cursor. Release the finger and touch **PASTE**.

Opening and Switching Apps

Open an App

1. Touch the **Home Key** > .
2. Slide left or right on the screen and touch an app to open it.

Switch Between Recently Opened Apps

1. Touch and hold the **Menu Key**.
A list of the names and thumbnails of apps you've used recently opens. If you've been using more apps recently than can fit on the screen, you can scroll the list up and down.
2. Touch a thumbnail to open that app.

NOTE: You can swipe a thumbnail sideways to remove it from the list.

Connecting to Mobile Networks

Select Network Operator

1. Touch the **Home Key > Menu Key > System settings > More > Mobile networks > Network operators**.
2. Touch **Select manually** to search for all available networks.
3. Touch a network in the network list to register manually.
You can also touch **Choose automatically** to select preferred network automatically.

Control Mobile Data Use

To enable or disable data access:

1. Touch the **Home Key > Menu Key > System settings > More > Mobile networks**.
2. Check **Data connection** to enable data access over the mobile network. Uncheck the checkbox to disable data access.

To get data services when roaming:

1. Touch the **Home Key > Menu Key > System settings > More > Mobile networks**.
2. Check **Data roaming**.

IMPORTANT: Data roaming may incur significant roaming

charges.

Set Access Point Names

To connect to the Internet you can use the default Access Point Names (APN). And if you want to add a new APN, please contact the service provider to get the necessary information.

1. Touch the **Home Key > Menu Key > System settings > More > Mobile networks > Access Point Names**.
2. Touch the **Menu Key > New APN**.
3. Touch each item to enter the information you get from your service provider.
4. Touch the **Menu Key > Save** to complete.

TIP: To set the APN to default settings, touch the **Menu Key > Reset to default**.

Connecting to Wi-Fi

Wi-Fi is a wireless networking technology that can provide Internet access at distances of up to 100 meters, depending on the Wi-Fi router and your surroundings.

Turn Wi-Fi On and Connect to a Wi-Fi Network

1. Touch the **Home Key > Menu Key > System settings > Wi-Fi**.
2. Slide the **Wi-Fi** switch to the **ON** position to turn on Wi-Fi.
3. Touch a network name to connect to it.
4. If the network is secured, enter the password and touch

Connect.

NOTE: Your phone automatically connects to previously used Wi-Fi networks when they are in range.

Get Notified of Open Networks

1. Touch the **Home Key > Menu Key > System settings > Wi-Fi**.
2. Slide the **Wi-Fi** switch to the **ON** position.
3. Touch the **Menu Key > Advanced**.
4. Check **Network notification**.

When Wi-Fi is on, you receive notifications in the Status bar when your phone detects an open Wi-Fi network. Uncheck the option to turn off notifications.

Add a Wi-Fi Network

You can add a Wi-Fi network if the network does not broadcast its name (SSID) or add a Wi-Fi network when you are out of range.

To connect to a secured network, you first need to get the security details from the network's administrator.

1. Touch the **Home Key > Menu Key > System settings > Wi-Fi**.
2. Slide the **Wi-Fi** switch to the **ON** position.
3. Touch **+** at the bottom.
4. Enter the network SSID (name). If necessary, enter security or other network configuration details.

5. Touch **Save**.

Forget a Wi-Fi Network

You can make your phone forget about the details of a Wi-Fi network that you added - for example, if you don't want the phone to connect to it automatically or if it is a network that you no longer use.

1. Touch the **Home Key > Menu Key > System settings > Wi-Fi**.
2. Slide the **Wi-Fi** switch to the **ON** position.
3. Touch the Wi-Fi network name and then touch **Forget**.

Adjust Advanced Wi-Fi Settings

1. Touch the **Home Key > Menu Key > System settings > Wi-Fi**.
2. Touch the **Menu Key > Advanced** to adjust the following settings.
 - ▶ **Network notification:** Get notifications in the status bar when Wi-Fi is on and an open network is available.
 - ▶ **Keep Wi-Fi on during sleep:** Set whether to keep Wi-Fi on in sleep mode.
 - ▶ **Wi-Fi optimization:** Minimize battery usage when Wi-Fi is on.
 - ▶ **MAC address:** Check the MAC address.
 - ▶ **IPv4 address:** Check the phone's IP address.

Using Wi-Fi Direct

Wi-Fi Direct allows Wi-Fi devices to connect to each other without the need for wireless access points (hotspots).

NOTE: Activating this feature will disconnect your current Wi-Fi network connection.

Connect to Another Device via Wi-Fi Direct

1. Touch the **Home Key > Menu Key > System settings > Wi-Fi**.
2. Touch **Menu Key > Wi-Fi direct** to turn on Wi-Fi direct.
3. Your phone will search for other devices enabled with Wi-Fi direct connections.
4. Touch a device name to begin the connection process.
NOTE: The target device must also have Wi-Fi Direct service activated and running before it can be detected by your phone.
5. The other device will receive a Wi-Fi Direct connection prompt and need to accept the request for connection.
6. Once connected the device is displayed as "Connected" in the Wi-Fi Direct devices list.

Send Data via Wi-Fi

1. Open the appropriate application and select the file or item you want to share.
2. Select the option for sharing via Wi-Fi. The method may vary by application and data type.

3. Touch a device the phone has connected with or wait for it to search for new devices and touch one of them.

Receive Data via Wi-Fi

When an attempt to transfer data via Wi-Fi is received, you can see a notification in the status bar. Touch **Accept** to start receiving the data.

Received files are stored automatically in a dedicated folder (*WLANShare*, for instance). You can access them with the **File Manager** app.

Connecting to Bluetooth Devices

Bluetooth® is a short-range wireless communication technology. Phones or other devices with Bluetooth capabilities can exchange information wirelessly within a distance of about 10 meters. The Bluetooth devices must be paired before the communication is performed.

Turn Bluetooth On/Off

1. Touch the **Home Key > Menu Key > System settings > Bluetooth**.
2. Slide the **Bluetooth** switch to the **ON** or **OFF** position.

When Bluetooth is on, the  icon will appear in the status bar.

Change the Device Name

1. Touch the **Home Key > Menu Key > System settings > Bluetooth**.

2. Slide the **Bluetooth** switch to the **ON** position if Bluetooth is off.
3. Touch the **Menu Key > Rename phone**.
4. Edit the name and touch **Rename**.

Pair With Another Bluetooth Device

1. Touch the **Home Key > Menu Key > System settings > Bluetooth**.
2. Slide the **Bluetooth** switch to the **ON** position if Bluetooth is off.
Your phone automatically scans for and displays the IDs of all available Bluetooth devices in range. You could touch **SEARCH FOR DEVICES** if you want to scan again.
3. Touch the device you want to pair with.
4. Confirm that the Bluetooth passkeys are the same between the two devices and touch **Pair**. Alternately, enter a Bluetooth passkey and touch **Pair**.

Pairing is successfully completed when the other device accepts the connection or the same passkey is entered.

NOTE: The Bluetooth passkey may be fixed for certain devices such as headsets and handsfree car kits. You can try entering 0000 or 1234 (the most common passkeys) or refer to the documents for that device.

Send Data via Bluetooth

1. Open the appropriate application and select the file or item you want to share.

2. Select the option for sharing via Bluetooth. The method may vary by application and data type.
3. Touch a Bluetooth device the phone has paired with or wait for it to search for new devices and touch one of them.

Receive Data via Bluetooth

1. Turn Bluetooth on before trying to receive data via Bluetooth.

NOTE: If the phone has not been paired with the sending device, you may need to touch **Bluetooth > [your phone's name]** in **Settings** to keep the phone detectable through Bluetooth.

2. Flick down the status bar and touch .
3. Touch **Accept** to start receiving the data.

Received files are stored automatically in a dedicated folder (*Bluetooth*, for instance). You can access them with the **File Manager** app. Received contacts (vCard files) are automatically imported to your contact list.

Connecting to Your Computer via USB

You can connect your phone to a computer with a USB cable and transfer music, pictures, and other files in both directions. Your phone stores these files in internal storage or on a removable microSD card.

If you are using USB tethering, you must turn that off before you can use USB to transfer files between your phone and computer.

Connect Your Phone to a Computer via USB

1. Connect your phone to the PC with a USB cable.
2. Open the Notification panel and touch  (**Connected as...**).
3. Choose one of the following options:
 - ▶ **USB storage:** Transfer files between your device and the computer.
 - ▶ **Media device (MTP):** Transfer media files on Windows, or using Android File Transfer on Mac.
 - ▶ **Camera (PTP):** Transfer photos using camera software, and transfer any files on computers that don't support MTP.
 - ▶ **Charge only:** Charge your phone via USB.
 - ▶ **InstallDriver:** Install the driver needed for connecting your phone to your PC.

Connect With Windows Media Player

You can sync music on your phone and the computer installed with Windows Media Player.

1. Connect the phone with your computer via USB and choose **Media device (MTP)**.
2. Open Windows Media Player and synchronize music files.

Disconnect Your Phone From the Computer

To disconnect the phone from the computer, simply unplug the USB cable when you're finished.

Remove the microSD Card From Your Phone

If you need to remove the microSD card while the phone is on, you should unmount it first.

1. Touch the **Home Key > Menu Key > System settings > Storage**.
2. Scroll down and touch **Unmount SD card > OK**.
3. The  icon appears in the status bar and you can now safely remove the microSD card from the phone.

Erase microSD Card

1. Touch the **Home Key > Menu Key > System settings > Storage**.
2. Scroll down the screen and touch **Erase SD card > Erase SD card > Erase everything**.

CAUTION! The formatting procedure erases all the data on the microSD card, after which the files CANNOT be retrieved.

Sharing Your Mobile Data Connection

You can share your phone's data capabilities through tethering or by activating the mobile hotspot feature to create a portable Wi-Fi hotspot.

Share Your Mobile Data Connection via USB

You can access the Internet on your computer via the USB tethering feature of your phone. The feature needs data connection on a mobile network and may result in data charges.

NOTE: If your phone has a microSD card or USB storage, you

can't mount it on your computer while USB tethered.

1. Connect your phone to your computer with a USB cable.
2. Touch the **Home Key > Menu Key > System settings > More > Tethering & portable hotspot**.
3. Check **USB tethering**. A new network connection will be created on your computer.

NOTE: To stop sharing your data connection, uncheck **USB tethering** or disconnect the USB cable.

Share Your Mobile Data Connection as a Wi-Fi Hotspot

You can share your phone's data connection with other devices by turning your phone into a portable Wi-Fi hotspot. The feature needs data connection on a mobile network and may result in data charges.

NOTE: When the portable Wi-Fi hotspot feature is enabled, you cannot use your phone's applications to access the Internet via its Wi-Fi connection. You still remain connected to the Internet via your mobile data network.

1. Touch the **Home Key > Menu Key > System settings > More > Tethering & portable hotspot**.
2. Check **Wi-Fi hotspot**.
After a moment, the phone starts broadcasting its Wi-Fi network name (SSID).
3. On another device, locate your phone via Wi-Fi and connect with it to start using the phone's mobile data.

NOTE: To stop sharing your data connection, uncheck **Wi-Fi**

hotspot.

Rename or Secure Your Wi-Fi Hotspot

You can change the name of your phone's Wi-Fi network (SSID) and secure your portable Wi-Fi hotspot.

1. Touch the **Home Key > Menu Key > System settings > More > Tethering & portable hotspot > Set up Wi-Fi hotspot**.
2. Set your name and security options as follows:
 - ▶ **Network SSID:** Enter or edit a network SSID (name) that other devices see when scanning for Wi-Fi networks.
 - ▶ **Security:** Choose a security option: **None** (not recommended), **WPA PSK** or **WPA2 PSK** (other users can access your mobile hotspot only if they enter the correct password). When you select **WPA PSK** or **WPA2 PSK**, touch the Password field to edit the security password.
3. Touch **Save** to save your settings.

Connecting to Virtual Private Networks

Virtual private networks (VPNs) allow you to connect to the resources inside a secured local network. VPNs are commonly deployed by corporations, schools, and other institutions to let people access local network resources when not on campus, or when connected to a wireless network.

Depending on the type of VPN you are using, you may be required to enter your login credentials or install security certificates before you can connect to your VPN. You can get this

information from your network administrator.

Add a VPN

1. Touch the **Home Key > Menu Key > System settings > More > VPN**.
2. Touch  and fill in the information provided by your network administrator.
3. Touch **Save**.

The VPN is added to the list on the VPN screen.

Connect to a VPN

1. Touch the **Home Key > Menu Key > System settings > More > VPN**.
2. Touch the VPN that you want to connect to.
3. When prompted, enter any requested credentials, and then touch **Connect**.

When you are connected, the VPN connected icon appears in the Status bar.

Modify a VPN

1. Touch the **Home Key > Menu Key > System settings > More > VPN**.
2. Touch and hold the VPN that you want to modify.
3. Touch **Edit profile** and edit the VPN settings you want.
4. Touch **Save**.

Delete a VPN

1. Touch the **Home Key > Menu Key > System settings > More > VPN**.
2. Touch and hold the VPN that you want to delete.
3. Touch **Delete profile**.

Phone Calls

You can place calls from the Phone app, the People app, or other apps or widgets that display contact information. Wherever you see a phone number, you can usually touch it to dial.

Placing and Ending Calls

Place a Call by Dialing

1. Touch the **Home Key** > .
2. In the dialer tab , enter the phone number with the on-screen keypad. Touch  to delete incorrect digits.
NOTE: As you enter digits, your phone searches for contacts that match. If you see the number you want to dial, touch it to place the call immediately without entering the rest of the number.
3. Touch the Phone icon  below the keypad to dial.

TIP: To make an international call, touch and hold the 0 key to enter the plus (+) symbol. Next, enter the country code, followed by the city/area code and then the phone number.

End a Call

During a call, touch  on the screen.

Answering or Rejecting Calls

When you receive a phone call, the Incoming Call screen opens,

displaying the Caller ID or the information about the caller that you've entered in People. You can answer or reject the call, or reject it with a text message.

Answer a Call

When you receive a phone call, drag  over  to answer the call.

NOTE: To silence the ringer before answering the call, press the **Volume Keys** up or down.

Reject a Call

When you receive a phone call, drag  over  to reject the call.

You can also drag  over  to reject the call and send a preset text message to the caller.

TIP: To edit the text response from within the Phone app, touch the **Menu Key > Settings > Other settings > Quick responses**.

Working With the Call Log

The Call Log is a list of all the calls you've placed, received, or missed. It provides a convenient way to redial a number, return a call, or add a number to your Contacts.

To open the call log, touch the  tab in the Phone app.

Place a Call From the Call Log

1. Open the call log.
2. Touch a number for more information about the call, or touch  beside it to call back.

Add a Call Log Number as a Contact

1. Open the call log.
2. Touch a number to view more call information.
3. Touch .
4. To add the number to an existing contact, touch a contact in the list. To add a new contact, touch **CREATE NEW CONTACT**.

Take Other Actions on a Call Log Entry

1. Open the call log.
2. Touch a number to view more call information. While viewing the call details, you can:
 - ▶ Touch the number to call it.
 - ▶ Touch the **Menu Key > Edit number before call** to edit the number in the dialer before calling it.
 - ▶ Touch  to send a message.
 - ▶ If the number belongs to a contact you have, touch  to view contact details.

Delete the Call Log

1. Open the call log.
2. Touch the **Menu Key >Delete**.
3. Touch the call log items you want to delete and then touch **OK** to delete the call logs.

NOTE: You can also touch a number in the call log screen, and touch the  to delete the call log of the number.

Calling Your Contacts

Call a Contact

1. Touch the **Home Key >**  and then touch the Contact tab .
2. Flick the screen up or down to view all your contacts with phone numbers.

TIP: You can search for a contact by touching  on the screen.

3. Touch a contact or number to call it.

Call a Favorite Contact

1. Touch the **Home Key >**  and then touch the Contact tab .
2. Your favorite contacts and frequently called contacts or numbers are listed at the top of the screen. Touch a contact

or number to call it.

Checking Voicemail

If you have set the phone to divert calls to voicemail, callers can leave voicemail messages when they cannot reach you. Here's how to check the messages they left.

1. Touch the **Home Key** > .
2. Touch and hold  in the dialer. If prompted, enter your voicemail password.
3. Follow the voice prompts to listen to and manage your voicemail messages.

NOTE: To set your voicemail service, touch the **Menu Key** > **Settings** > **Voice Call** > **Voicemail** in the dialer and touch the voicemail settings you want to change. For detailed information, please contact the service provider.

Using Options During a Call

During a call, you will see a number of onscreen options. Touch an option to select it.

- Touch  to turn on or off the speaker.
- Touch  to mute or unmute your microphone.
- Touch  to make another call separately from the first call, which is put on hold.
- Touch  to switch to the keypad when you need to enter a code (for example, the PIN for your voicemail or bank

account) during the call.

- Touch  to hold or unhold the current call.
- Touch  to merge the separate calls into a single conference call.
- Touch  to end the current call.

WARNING! Because of higher volume levels, do not place the phone near your ear during speakerphone use.

Managing Multi-party Calls

When the call waiting and three-way call features are available, you can switch between two calls or set up a conference call.

NOTE: The call waiting and three-way call features need network support and may result in additional charges. Please contact your service provider for more information.

Switch Between Current Calls

When you're on a call and another call comes in, your phone screen informs you and displays the caller ID.

To respond to an incoming call while you're on a call:

Drag  over  to answer the call. (This puts the first caller on hold and answers the second call.)

To switch between two calls:

Touch **Menu Key > Swap** on the screen.

Set Up a Conference Call

With this feature, you can talk to two people at the same time.

1. On the dialer screen, enter a number and touch .
2. Once you have established the connection, touch  and dial the second number. (This puts the first caller on hold.)
3. When you're connected to the second party, touch .

If one of the people you called hangs up during your call, you and the remaining caller stay connected. If you initiated the call and are the first to hang up, all callers are disconnected.

To end the conference call, touch .

Adjusting Your Call Settings

Use Fixed Dialing Numbers

Fixed Dialing Numbers (FDN) allows you to restrict outgoing calls to a limited set of phone numbers.

1. Touch  on the home screen.
2. In the dialer tab , touch **Menu Key > Settings > Other settings > Fixed Dialing Numbers**.
3. The following options are available:
 - ▶ **Enable FDN:** Input the PIN2 code to enable the FDN feature.
 - ▶ **Change PIN2:** Change the PIN2 code for FDN access.
 - ▶ **FDN list:** Manage the FDN list.

NOTE: The PIN2 code is provided by your carrier. Entering an incorrect PIN2 code more times than allowed can get your SIM card locked. Contact the service provider for assistance.

Edit Quick Response to Rejected Callers

1. Touch  on the home screen.
2. In the dialer tab , touch **Menu Key > Settings > Other settings > Quick responses**.
3. Touch the text message to edit it.

Set Voicemail

1. Touch  on the home screen.
2. In the dialer tab , touch **Menu Key > Settings > Voice Call > Voicemail**.
3. Touch **Service** to select the voicemail service provider. Your carrier is the default.
4. Touch **Setup > Voicemail number** to edit the voicemail number if necessary.

Set TTY Mode

Select a TTY mode for your phone to work with a teletypewriter, or turn TTY off.

1. Touch  on the home screen.
2. In the dialer tab , touch **Menu Key > Settings > Other settings > TTY mode**.

3. Select one of the following options. Consult your teletypewriter manufacturer's manual if necessary.
 - ▶ **TTY Off:** Users who can hear and talk can disable TTY support.
 - ▶ **TTY Full:** Users who cannot talk or hear may use this mode to send and receive text messages through a TTY device.
 - ▶ **TTY HCO:** Users who can hear, but cannot talk, may use this mode to listen to conversation of the other party and respond via text messages.
 - ▶ **TTY VCO:** Users who can talk, but cannot hear, may use this mode to talk through the phone and receive responses via text messages.

Set Speed Dials

You can touch and hold the 1 ~ 9 keys from the dialer to call the corresponding speed dial number.

The number key 1 is reserved to speed dial your voicemail.

To assign a speed dial key:

1. Touch  on the home screen.
2. In the dialer tab , touch **Menu Key > Speed dial**.
3. Touch a speed dial key.
4. Select one from the contact list.

Bar Certain Calls

Call barring feature allows you to forbid certain types of calls from

your phone.

1. Touch  on the home screen.
2. In the dialer tab , touch **Menu Key > Settings > Voice Call > Call barring**.
3. Set the restriction of specific types of calls from your phone.

Forward Incoming Calls

Call forwarding feature allows you to forward your incoming calls to another phone number.

1. Touch  on the home screen.
2. In the dialer tab , touch **Menu Key > Settings > Voice Call > Call forwarding**.
3. Touch an available option (**Always forward**, **Forward when busy**, **Forward when unanswered**, or **Forward when unreachable**) to enable it.

Other Options

1. Touch  on the home screen.
2. In the dialer tab , touch **Menu Key > Settings > Voice Call > Additional settings**.
3. Touch **Caller ID** to choose whether your number is displayed when someone receives your outgoing call. Or check **Call waiting** to get notified of incoming calls during a call.

NOTE: Please contact the service provider to check whether the caller ID and call waiting features are available.

People

You can put contacts on your phone and synchronize them with the contacts in your Google account or other accounts that support contact syncing.

To see your contacts, touch the **Home Key** > . From there, you can touch the tabs on the top of the screen to quickly switch to the contact groups  or favorite contacts .

Checking Contact Details

1. Touch the **Home Key** >  and touch the all contacts tab  to access your contact list.
2. Scroll through the list to view all your contacts.
3. Touch a contact to view its details.

TIP: If you have a lot of contacts stored, you'll see a slider when you touch the right side of the screen. To go directly to a letter, touch and hold the slider and drag it to a letter.

Adding a New Contact

1. Touch the **Home Key** >  and touch the all contacts tab .
2. Touch  to add a new contact.
3. Touch the account field near the top of the screen to choose where to save the contact. If a sync account is selected, the

contacts will be synced automatically with your account online.

4. Enter the contact name, phone numbers, email addresses, and other information.
5. Touch **DONE** to save the contact.

Setting Up Your Own Profile

You can create your own name card in your phone.

1. Touch the **Home Key** >  and touch the all contacts tab .
2. Touch **Set up my profile** or your name, whichever is at the top of the contact list.
3. Edit your profile information and touch **DONE**.

Importing, Exporting, and Sharing Contacts

You can import/export contacts from/to your SIM or microSD card. This is especially useful when you need to transfer contacts between different devices. You can also quickly share your contacts using Bluetooth, Email, Messages, etc.

Import Contacts From the SIM Card

1. Touch the **Home Key** > .
2. Touch the **Menu Key** > **Import/export** > **SIM card** (named

after your ISP) > **Phone contact**.

3. Touch to select the contacts you need and then touch **OK**.

Import Contacts From the microSD Card

1. Touch the **Home Key** > .
2. Touch the **Menu Key** > **Import/export** > **SD card**.
3. Select an account in which to save the contacts.
4. Select the vCard file(s) in the microSD card and touch **OK**.

Export Contacts to the SIM Card

1. Touch the **Home Key** > .
2. Touch the **Menu Key** > **Import/export** > **Phone contact** > **SIM card** (named after your ISP).
3. Touch to select the contacts you need and then touch **OK**.

Export Contacts to the microSD Card

1. Touch the **Home Key** > .
2. Touch the **Menu Key** > **Import/export** > **Phone contact** > **SD card**.
3. Touch to select the contacts you need and then touch **OK**.

Share Contacts

1. Touch the **Home Key** >  and touch the all contacts

- tab .
2. Touch the contacts you want to share.
 3. Touch **Menu Key > Share** to share the contact via **Bluetooth, Email, Gmail** etc..

Working With Favorite Contacts

In the favorite contacts  tab, you can find your favorite contacts and frequently contacted contacts.

Add a Contact to Favorites

You can add the contacts you use frequently to Favorites so that you can find them quickly.

NOTE: Contacts on the SIM card cannot be added to Favorites.

1. Touch the **Home Key >**  and touch the all contacts tab .
2. Touch a contact and then touch  next to the contact name.

Remove a Contact From Favorites

1. Touch the **Home Key >**  and touch the favorite contacts tab .
2. Touch a favorite contact and then touch  next to the contact name.

Working With Groups

Set Up a New Group

1. Touch the **Home Key** >  and touch the contact groups tab .
2. Touch  to create a new group.
3. Choose an account for the group.
4. Enter a group name and touch **DONE**.
5. Touch  and select the contacts you wish to be the group members.
6. Touch **DONE**.

Delete a Group

1. Touch the **Home Key** >  and touch the contact groups tab .
2. Touch a group and then touch the **Menu Key** > **Delete**.
3. Touch **OK** to delete the group. The contacts in the group will not be deleted.

Edit a Group

1. Touch the **Home Key** >  and touch the contact groups tab .
2. Touch a group and then touch the **Menu Key** > **Edit** to

rename the group, add group members or remove group members.

Searching for a Contact

1. Touch the **Home Key** > .
2. Touch  at the bottom of the screen.
3. Input the contact name you want to search for. The contacts matched will be listed.

Editing Contacts

Edit Contact Details

1. Touch the **Home Key** > .
2. Touch a contact you need to edit and then touch the **Menu Key** > **Edit**.
3. Edit the contact and touch **DONE**.

Set a Ringtone for a Contact

Assign a special ringtone to a contact, so you know who is calling when you hear the ringtone.

1. Touch the **Home Key** > .
2. Touch a contact you want to set a ringtone for and then touch the **Menu Key** > **Set ringtone**.

NOTE: The contact must be saved on the phone, not the SIM card.

3. Select a ringtone you like and touch **OK**.

Delete a Contact

1. Touch the **Home Key** > .
2. Touch a contact you want to delete and touch the **Menu Key** > **Delete**.
3. Touch **OK** to confirm.

To delete several contacts, you can:

1. Touch the **Menu Key** > **Delete contact** in the all contacts screen.
2. Touch to select the contacts you want to remove and then touch **OK**.
3. Touch **OK** to confirm.

Accounts

Adding or Removing Accounts

You can add multiple Google Accounts and Microsoft Exchange ActiveSync accounts. You may also add other kinds of accounts depending on the apps installed on your phone.

Add an Account

1. From the Home Screen, touch the **Menu Key** > **System**

settings > ACCOUNTS.

2. Touch **Add account**.
3. Touch the type of account you want to add.
4. Follow the onscreen steps to enter the information about the account. Most accounts require a username and password, but the details may vary. You may also need to obtain some information from IT support or your system administrator.

When the account is successfully added, it is displayed in the **ACCOUNTS** list.

Remove an Account

Removing an account will delete it and all information associated with it from your phone, such as emails and contacts.

1. From the Home Screen, touch the **Menu Key > System settings > ACCOUNTS**.
2. Touch the account.
3. Touch the **Menu Key > Remove account > Remove account**.

Configuring Account Sync

Configure Auto Sync Setting

1. Open the **ACCOUNTS** settings screen.

Your accounts and sync status are displayed. The  icon turns green if automatic sync is enabled for some or all of the

account's data, and gray if automatic sync is disabled.

2. Touch the **ON/OFF** switch to turn on or off automatic sync.
 - ▶ When automatic sync is turned on, changes you make to information on your phone or on the web are automatically synced with each other.
 - ▶ When auto sync is turned off, you need to sync manually to collect emails, updates, or other recent information.

Sync Manually

1. Open the **Accounts & sync** settings screen.
2. Touch the account whose data you want to sync.
3. Touch the **Menu Key > Sync now**.

Change an Account's Sync Settings

1. Open the **ACCOUNTS** settings screen.
2. Touch the account whose sync settings you want to change. The Sync settings screen appears, showing a list of information the account can sync.
3. Check or uncheck items as you need. Checked types of information on the phone and the web will be kept in sync when auto-sync is turned on.

Email

Touch  in the Home Screen and select **Email**. Use it to receive and send emails from your webmail or other accounts, using POP3 or IMAP, or access your Exchange ActiveSync account for your corporate email needs.

Setting Up the First Email Account

1. When you open **Email** for the first time, enter your email address and password.
2. Touch **Next** to let the phone retrieve the network parameters automatically.
NOTE: You can also enter these details manually by touching **Manual setup** or when automatic setup fails.
3. Follow the on-screen instructions to finish the setup.

Your phone will show the inbox of the email account and start to download email messages.

Checking Your Emails

Your phone can automatically check for new emails at the interval you set when setting up the account.

You can also check new emails manually by touching  in any of the email account's boxes. Touch **Load more messages** at the bottom of the email list to download earlier messages.

Responding to an Email

You can reply to or forward a message that you receive. You can also delete messages and manage them in other ways.

Reply to or Forward an Email

1. Open the email you want to reply to or forward from Inbox.
2. Do the following as you need.
 - ▶ To reply to the sender, touch .
 - ▶ To reply to the sender and all recipients of the original email, touch **Menu Key > Reply all**.
 - ▶ To forward the email to someone else, touch **Menu Key > Forward**.
3. Edit your message and touch .

Mark an Email as Unread

You can return a read email to the unread state—for example, to remind yourself to read it again later. You can also mark a batch of emails as unread. While in a message list (for instance, the inbox), touch the checkboxes before the messages and then touch .

Delete an Email

You can delete an email from its folder. You can also delete a batch of emails.

- While reading a message, touch  > **OK**.
- While in a message list (for instance, the inbox), touch the checkboxes in front of the messages and then touch  > **OK**.

Writing and Sending an Email

1. Open your email Inbox and touch .
- NOTE:** If you have more than one email account added on the phone, touch the sender line to select the account you want to use for sending the message.
2. Enter a contact name or email address in the 'To' field. Separate each recipient with a comma.
3. Enter the email subject and compose the email text.
4. Touch the **Menu Key > Attach file** to add audio files, images, videos and other types of files as attachments.
5. Touch  at the top right of the screen to send the message.

Adding a Signature to Your Emails

You can set a few lines of plain text as signature for every outgoing email message from an account, such as your name and contact information.

1. Open the **Email** app.
2. Touch the **Menu Key > Settings** and select the account you

- want to add a signature to.
3. Touch **Signature** and enter the text.
 4. Touch **OK**.

Adding and Editing Email Accounts

Add an Email Account

After setting up your first email account (see [Email – Set Up the First Email Account](#)), you can add more email accounts and manage them separately.

1. Open **Email** to get the Inbox screen.
2. Touch the **Menu Key > Settings** and touch **ADD ACCOUNT** at the top right of the screen.
3. Follow the prompts to set up the account as you did with the first one.

Edit an Email Account

You can change a number of settings for an account, including how often you check for email, how you're notified of new mails, and details about the servers the account uses to send and receive mails.

1. Open **Email** to get the Inbox screen.
2. Touch the **Menu Key > Settings** and touch the account whose settings you want to change.
3. Make the changes you want and touch the **Back Key** when you're finished.

Remove an Email Account

1. Open **Email** to get the Inbox screen.
2. Touch the **Menu Key > Settings** and touch the account you want to remove.
3. Touch **Remove account > OK**.

Changing General Email Settings

General settings apply to all email accounts you add.

1. Open **Email** to get the Inbox screen.
2. Touch the **Menu Key > Settings > General**.
3. Make the changes you want and touch the **Back Key** when you're finished.

After you sign in to your Google account on the phone, you can send and retrieve Gmail messages with the **Gmail** app.

NOTE: This feature may not be available in certain regions or with certain service providers.

Opening Your Gmail Inbox

Touch  in the Home Screen and select **Gmail**. The Inbox screen appears.

If you haven't signed in, you will be prompted to do so or create a new account.

Touch the **Menu Key > Refresh** to refresh your Inbox and download new messages.

Switching Accounts

Gmail displays conversations, messages, and settings from one Google account at a time. If you have signed in to more than one Google account on your phone, you can switch accounts and view information in each account.

1. From your Inbox, touch the current account at the top of the screen.
2. From the menu that appears, touch the account you want to see. The account's Inbox will open.

Writing and Sending a Message

1. Open your Gmail Inbox and switch to the account you want to use for sending the message.
2. Touch .
3. Enter a contact name or email address in the 'To' field. Separate each recipient with a comma.
4. Enter the email subject and compose the email text.
5. To attach an image or a video, touch the **Menu Key > Attach picture / Attach video**.
6. Touch  at the top right of the screen to send the message.

Adding a Signature to Your Gmail Messages

You can set up a few lines of plain text as a signature for every outgoing Gmail message. The signature you set on the phone is independent of the signature you use for Gmail on the web.

1. Open the **Gmail** app.
2. Touch the **Menu Key > Settings** and select the account you want to add a signature to.
3. Touch **Signature** and enter the text.
4. Touch **OK**.

Replying to or Forwarding a Message

1. Open the Gmail message you want to reply to or forward to another person.
2. Do the following as you need.
 - ▶ To reply to the sender, touch .
 - ▶ To reply to the sender and all recipients of the original message, touch  > **Reply all**.
 - ▶ To forward the message, touch  > **Forward**.
3. Edit your message and touch the send icon .

Working With Received Attachments

When a message has an attachment, Gmail displays information about it in the **ATTACHMENTS** section of the email.

Depending on the attachment type, the applications installed on your phone as well as your settings, you may touch  to preview, view, or save the attachment.

TIP: For documents with multiple pages, touching the **Preview** option will only download the pages you view, while touching other options may download the entire file and cost more time and data.

Searching for Messages

You can search for messages using words that appear in addresses, subjects, labels, or contents.

NOTE: If you search while the phone doesn't have an active Internet connection, only messages synchronized onto your phone can be searched.

1. Open the **Gmail** app and touch .
2. Enter the words to search for and touch the search key on the screen keyboard.

As you type, suggestions may appear below the search field. You can touch a suggestion to search for it right away.

3. In the search results, touch the message you need and work with it just as you would with any Gmail message.

Working With Labels

Message labels include both labels you create and default labels such as **Sent**, **Starred**, and **Outbox**. You can organize your emails by labeling them or adding stars to them. Labels also help you sort your messages, just like folders.

To label or change labels:

1. Open the **Gmail** app and touch in the message list the sender images at the left side of the messages you want to label.



2. At the top of the screen, touch  > **Change labels**.
3. Check or uncheck labels in the new screen and touch **OK**.

To add stars to messages:

1. Open the **Gmail** app and touch in the message list the sender images in front of the messages you want to star.
2. At the top of the screen, touch  > **Add star**.

To view messages by label:

1. Open the **Gmail** app and touch the current account at the top of the screen without checking any message.
2. Touch a label below **ALL LABELS** to view messages with that label.

Changing Gmail Settings

Touch the **Menu Key > Settings** in any Gmail screen to change **General settings**, which apply to all Gmail accounts, or other settings that only apply to specific accounts.

Messaging

You can use Messaging to exchange text messages (SMS) and multimedia messages (MMS).

Opening the Messaging Screen

Touch  in the Home Screen and select **Messaging**.

The **Messaging** screen opens where you can create a new message, search for messages, or open an ongoing message thread.

- Touch  to write a new text or multimedia message.
- Touch  to search for a message using keywords.
- Touch an existing message thread to open the conversation you've had with a certain number.

Sending a Text Message

1. On the **Messages** screen, touch  at the bottom.
2. Add recipients by one of the following ways.
 - ▶ Touch the **Type name or number** field and manually enter the recipient's number the contact name. If the phone presents a few suggestions, touch the one you want to add.
 - ▶ Select recipients from your contacts by touching .

3. Touch the **Type text message** field and enter the content of your text message.
4. Touch .

Sending a Multimedia Message

1. On the **Messages** screen, touch  at the bottom.
2. Enter the recipient and the text of the message, as you do when sending a text message. You can also include email addresses as recipients.
3. Touch the **Menu Key > Add subject** to add a message subject.
4. Touch the paper clip icon  to attach a file to the message.
5. Touch .

NOTE: When you enter an email address as a recipient, add a subject, or attach a file, the message is automatically converted to a multimedia message. When you delete such information, the message is converted back to a text message.

Replying to a Message

Messages you receive are appended to existing threads for the same number. If the new message comes from a new number, a new thread is created.

1. On the **Messages** screen, touch the thread that has the message you want to reply to.

2. Type your reply in the text box at the bottom. You can touch the attach icon  if you want to reply with an MMS.
3. Touch .

Forwarding a Message

1. On the **Messages** screen, touch the thread that has the message you want to forward.
2. Touch and hold the message.
3. Touch **Forward** in the menu that opens.
4. Enter a recipient for the message and edit the content if you want.
5. Touch .

Copying a Message

You can copy text messages in the phone storage to the SIM card, or vice versa.

- To copy a text message from the phone to the SIM card, touch and hold the message and select **Save message to SIM card**.
- To copy a text message from the SIM card to the phone, touch the **Menu Key** in the Messaging screen and select **Settings > Text Messages (SMS) > Manage SIM card messages**. Then touch and hold a message and select **Copy to phone memory**.

Viewing Details About a Message

1. Touch and hold a message in a thread.
2. Touch **View details** to see information about the message, such as message type, sender, recipient, or date.

Deleting Messages or Threads

To delete messages in a thread:

1. On the **Messages** screen, touch a thread.
2. Touch the **Menu Key > Select message**.
3. Touch the messages you want to delete. The ones you touch will have a check in the box in front of them.
4. Touch  at the top of the screen.
5. Touch **Delete**.

To delete message threads:

1. On the **Messages** screen, touch and hold one thread you want to delete.
2. If there are more threads you want to delete, touch them one by one.
3. Touch  at the bottom.
4. Touch **Delete**.

Changing Message Settings

Touch the **Menu Key > Settings** in the Messages screen to

change Messages settings.

Calendar

Calendar on the phone works with the web-based Google Calendar service for creating and managing events, meetings, and appointments. It also works with the Microsoft Exchange ActiveSync calendar once you sign into your Exchange account on the phone.

To open Calendar, touch  in the Home Screen and select **Calendar**.

Viewing Your Calendars and Events

Select Visible Calendars

1. Open the **Calendar** app.
2. Touch the **Menu Key > Calendars to be displayed**.
3. In the new screen, touch the calendars to check the calendars you want to see or uncheck the calendars you'd like to hide.

Events from hidden calendars are not shown in the Calendar app.

Change Calendar Views

You can view your calendars in different forms. The app offers four views: Month, Week, Day, and Agenda.

To change calendar views, touch the time period shown at the top left and select the view you prefer.

You can also change to Day view from Month view by touching any day in the grid.

- In Month view, swipe vertically to see earlier months and later months.
- In Week or Day view, swipe horizontally to see earlier weeks/days and later weeks/days.
- When you are viewing earlier or later days, weeks, or months, touch  at the top to quickly switch to today.

View Event Details

In Agenda, Day, or Week view, touch an event to view its details.

In Month view, touch a day to switch to Day view. Then touch an event to view its details.

Creating an Event

1. In any Calendar view, touch the **Menu Key > New event** to open an event details screen for a new event.

You can also touch a spot in Day or Week view twice to add an event to that time spot.

2. Add details about the event.

Enter a name, location, time span, and other additional details about the event.

NOTE: If you have more than one calendar, you can choose the calendar to which to add the event by touching the current calendar above the **Event name** box.

3. Touch **DONE** at the top of the screen to save the new event.

Editing or Deleting an Event

1. Find the event you want to edit or delete.
2. Open its details screen (see [Viewing Your Calendars and Events – View Event Details](#) in this chapter).
3. Do one of the following as you need.

| To... | do... |
|-------------------|--|
| Edit the event, | touch  at the top of the screen. Touch DONE to save your changes. |
| Delete the event, | touch  at the top of the screen and then touch OK . |

Changing Calendar Settings

To change Calendar settings, open a Calendar view (Day, Week, Month, or Agenda). Then touch the **Menu Key > Settings**.

You can change **General settings**, which apply to all accounts, or other settings that only apply to specific accounts.

Google+

Google+ is a social networking service offered by Google. The Google+ application on your phone enables you to manage your data, chat with online contacts, organize them in different circles, and share your selected information.

Touch  in the Home Screen and select **Google+**. The first time you open the Google+ app, select the photo & video backup and contact sync options.

Organizing Your Contacts

1. Open the **Google+** app.
2. Touch  > **People**.
3. Touch  and enter the person you want to search for or select a suggested person, and then touch **Add** or **Follow**.
4. If you touched **Add**, select the circle the person should be added to and touch **OK**, or touch **Create a new circle** to set up new circles.

Getting Updates

1. Open the **Google+** app.
2. Touch  > **Home**.
3. Swipe up or down to see different information shared with you by other users. Touch  to choose what groups of

information are shown.

- ▶ **Nearby** shows posts shared with you by users near your current location.
- ▶ **All, Acquaintances, Family, Following, and Friends** show updates from people you've added to your circles.
- ▶ **What's hot** shows popular posts on Google+.

Chatting With Contacts

You can chat with your Google+ contacts through instant messaging and video call.

1. Touch  > **Hangouts** in the **Google+** app or touch from the home screen  > **Hangouts**.
2. Touch "+" at the top right to create a new Hangout.
3. Type the person's name, email address, phone number, or choose a circle. You can also select one of your contacts from the list below the search box.
4. At the bottom of the screen, touch either **Message** or **Video call**.

For chatting with messages, enter the text and touch  to send the message.

Checking Photos

You can see your own photo albums and those shared by other users.

Touch  > **Photos** in the **Google+** app to see all available

albums.

Checking and Managing Your Profile

1. Touch  > **Profile** in the **Google+** app.
2. Touch the **ABOUT** tab to see your profile and edit them.

Other Features

- **Communities:** A community is where people gather for the sharing and discussion of a common topic. Touch  > **Communities** in the **Google+** app to search and join all kinds of online communities on the Google+ network.
- **Events:** Touch  > **Events** in the **Google+** app to manage your social calendar. You can add events, invite people, and then share photos in real-time from the event.
- **Locations:** Touch  > **Locations** in the **Google+** app to see your friends locations on the map and configure your location sharing settings.

Browser

Use **Browser** to view web pages and search for information.

Opening the Browser

Touch  in the Home Screen and select **Browser** to start this function. The last web page you were viewing is displayed. If you have not used **Browser** recently, your home page opens.

Browser also opens when you touch a web link - for example, in an email or a text message.

Open a Web Page or Search the Web

1. Open the **Browser** app.
2. Touch the address box at the top of the web page. If the address box isn't visible, swipe down a little to show it.
3. Enter the address (URL) of a web page. Or, enter terms you want to search for.
4. Touch a URL or search suggestion or touch **Go** on the keyboard to open the web page or search results.

TIP: Touch the **X** to the left of the address box if you want to stop opening the page.

Set the Homepage

Your home page opens when you open a new browser tab, and when you start **Browser** after restarting your phone or after not

using the app for a while.

1. Open the page you want to set as your home page.
2. Touch the **Menu Key > Settings > General > Set homepage**.
3. Touch **Current page** or one of the following options.
 - ▶ **Blank page:** Open browser tab without opening a web page by default. This can make new Browser tabs open more quickly.
 - ▶ **Default page:** Set the factory default URL as the homepage.
 - ▶ **Most-visited sites:** Every new browser tab displays a list of your frequently visited sites for you to choose from.
 - ▶ **Other:** Type a URL as the homepage.

Get Information About the Current Page

Touch the page icon, to the left of the address box.

Working With an Opened Page

While viewing most web pages, you can do the following operation.

- **Scroll:** Swipe the screen in any direction.
- **Zoom out:** Touch the screen with two fingers and pinch them together.
- **Zoom in:** Touch the screen with two fingers and spread them apart.

- Go back: Touch  to return to the page you've viewed previously in the same window.
- Go forward: Touch .
- Refresh the page: Touch the **Menu Key > Refresh**.
- Find text on the page: Touch the **Menu Key > Find on page** and type the terms you want to search for.
- Send the page URL to friends: Touch the **Menu Key > Share page** and select how you want to send the URL.
- Follow a link: Touch a link on the web page to open it.
- Save the page for offline reading: Touch the **Menu Key > Save for offline reading**. You can touch the **Menu Key > Bookmarks/History > SAVED PAGES** to read them.

TIPS:

- Some web sites may redirect you to the mobile version of their web pages, which mostly do not support scrolling or zooming. If you want to view the desktop version, touch the **Menu Key** and check **Request desktop site**.
- Besides links, **Browser** also recognizes some phone numbers, addresses, and similar information for you to act on. Try touching them and see what happens.

Using Multiple Browser Tabs

You can open several web pages at the same time (one page in each tab) and switch between them freely.

To open a new browser tab:

1. Touch the tabs icon  to the right of the address box.
2. Touch **+** at the top right of the screen. A new browser window opens and the homepage is loaded.

To switch between tabs:

1. Touch the tabs icon  to the right of the address box.
2. Swipe vertically to scroll through the list of opened tabs.
3. Touch the thumbnail of the tab you want to open.

TIP: Swipe a thumbnail horizontally or touch its **X** to close the tab.

To use incognito tab for privacy browsing:

Pages you view in incognito tabs won't appear in your browsing history or search history. No trace will be left on your phone once you close the tab.

1. Touch the tabs icon  to the right of the address box.
2. Touch the **Menu Key > New incognito tab**.

Downloading Files

Touch and hold an image or a link to a file or to another webpage. In the menu that opens, touch **Save image** or **Save link**.

The downloaded files are saved to your phone or the memory card. You can view or open them in the **Downloads** app ( > **Downloads**).

Using Bookmarks

Save web URLs as bookmarks to open them easily in the future.

To open a bookmark, touch the **Menu Key > Bookmarks/History** in a browser tab and then touch the bookmark.

Bookmark a Web Page

1. Open the web page.
2. Touch the **Menu Key > Save to bookmarks**.
3. Edit the bookmark label and address if necessary, or choose a different account.
Touch the name beside **Add to** to change the place where the bookmark will be stored.
4. Touch **OK**.

Edit a Bookmark

1. Touch the **Menu Key > Bookmarks/History**.
2. Touch and hold the bookmark to edit.
3. Touch **Edit bookmark**.
4. Edit the label, address, account, or location of the bookmark in the dialog that opens.
5. Touch **OK**.

NOTE: Preinstalled bookmarks may not be edited.

Delete a Bookmark

1. Touch the **Menu Key > Bookmarks/History**.
2. Touch and hold the bookmark to delete.
3. Touch **Delete bookmark**.
4. Touch **OK**.

NOTE: Preinstalled bookmarks may not be deleted.

Viewing Your Browsing History

1. Open the Browser app and touch the **Menu Key > Bookmarks**.
2. Touch the **HISTORY** tab.
3. Touch a time span to view the web pages you browsed during then. You can touch an item to reopen the web page.

Changing Browser Settings

You can configure a number of Browser settings to customize the way you browse the web, including several that you can use to control your privacy.

To open the Browser settings screen, touch the **Menu Key > Settings**.

Activating Location Services

To use Google Maps and find your location on Google Maps, you must have location services turned on your phone.

1. Touch the **Home Key > Menu Key > System settings > Location access**.
2. Select the location options you want to use.
 - ▶ Check **Access to my location** to let Google access your location data for some services and improved search results.
 - ▶ Check **GPS satellites** to use GPS satellites to determine your location.
 - ▶ Check **Wi-Fi & mobile network location** to use Wi-Fi and mobile networks to determine your approximate location.

NOTE: To let Google apps such as Maps and Google+ access your location, you need to enable **Access to my location**.

Getting Your Location

1. Touch  in the Home Screen and select **Maps**.
2. Touch  at the bottom.

The map centers on a dot and an arrow that indicate your

location and the direction the phone is facing.

Searching for a Location

1. Touch  in the Home Screen and select **Maps**.
2. Touch .
3. Enter the place you're looking for in the search box at the top. You can enter an address, a city, or a type of business or establishment, for example, "museums in Shanghai." As you enter information, suggestions from your previous searches and from popular searches appear in a list below the search box. You can touch a suggestion to search for it.

TIP: You can also touch  beside the search box to use voice search.

4. Touch the search icon on the keyboard. Red points indicating search results appear on the map.
5. Touch a red point to open a card at the bottom with summary information about the location.

Slide the card up to find more information about the location as well as options for getting directions and more.

Getting Directions to Your Destination

Maps can provide directions for travel by foot, public transportation, or car.

1. Touch  in the Home Screen and select **Maps**.

2. Touch  beside the search box.
3. Select the mode of transportation and then enter a start and end point. If your location is found, it will appear in the start point field by default.

As suggested routes appear, touch one to see it on the map. Slide the bottom card up to see the route directions in a list.

NOTE: Touch  (Start) to use Google Maps Navigation (beta) and get turn-by-turn voice directions.

Searching for Local Places

Google Maps helps you find all kinds of businesses and establishments around you. You can rate these places and get recommendations

1. Touch  in the home screen and select **Maps**.
2. Navigate the map view to the area you'd like to explore. You can explore nearby locations or pan the map to another location.
3. Touch the search bar at the top.
4. Touch the **Explore** card and choose one option in the new screen. Results will appear on cards.
5. Touch a location to see it on the map or get directions.

You can also slide up the bottom card to find out more information, such as the street address, website, and street view, or to call that place, save it to your Google Account, or share it with others.

NOTE: The "Explore" feature is not available for all areas.

Google Now and Search

You can search for information on the web or on your phone using Google Search, get information when you need with Google Now without searching, or perform certain tasks by speaking.

Enabling Google Now

Google Now gets you just the right information at just the right time. It tells you today's weather before you start your day, how much traffic to expect before you leave for work, and more. You can turn Google Now on or off from within the Google app.

The first time you open the Google app, see a brief explanation of how Google Now works and touch **Next**. When you see **Yes, I'm in**, choose it to begin.

1. Touch the **Home Key** >  > **Google**.
2. Touch the **Menu Key** > **Settings**.
3. Slide the ON/OFF switch next to **Google Now**.

Searching With Text

You can search for information by entering text.

1. Touch  in the Home Screen and select **Google**.
2. Enter the terms you want to search for in the search box and touch the search key on the keyboard, or touch a search suggestion that appears below the search box.

Searching by Speaking

You can also search the web or perform certain tasks by speaking.

1. Touch the **Home Key** >  > **Google**.
2. Touch the microphone icon to the right of the search box, or just say 'Google'.

NOTE: You can also touch the **Home Key** >  > **Voice Search**.

3. Speak the terms you want to search for or the question you want to ask. When you're finished speaking, your speech is analyzed and the search is initiated.

Camera

You can use your phone to take photos and record videos. Photos and videos are stored on the phone's memory card or in the phone's internal storage. You can copy them to your computer or access them in the **Gallery** app.

Capturing a Photo

1. Touch  in the Home Screen and select **Camera**.
2. Aim the camera at the subject and make any necessary adjustment.



| Number | Function |
|--------|---|
| 1 | Take a photo while the camera waits for a subject to smile. |

| Number | Function |
|--------|--|
| 2 | Change the camera settings. |
| 3 | Start or stop recording a video. |
| 4 | Take a photo. |
| 5 | View photos and videos you have captured. |
| 6 | Change the flash setting. |
| 7 | Use this for delayed-time shots.. |
| 8 | Turn on/off face recognition. |
| 9 | Switch to normal mode. |
| 10 | Take three photos with different exposures and then combine them to improve the contrast ratio.. |
| 11 | Switch to Panorama mode. |

WARNING: Keep a safe distance when using the flash. Do not point the flash towards the eyes of people or animals.

- Lightly touch the button  or press the **Volume Up** or **Volume Down Key**.

Recording a Video

- Touch  in the Home Screen and select **Camera**, or switch to the camcorder from the camera screen.
- Aim the camera at the subject and make any necessary adjustment.



| Number | Function |
|--------|---|
| 1 | Recording time. |
| 2 | Touch to pause recording. |
| 3 | Record a video. |
| 4 | Switch to the camera. |
| 5 | View photos and videos you have captured. |

3. Touch the button  to start recording.
4. Touch  stop recording.

Opening Gallery

Touch  in the Home Screen and select **Gallery** to view albums of your pictures and videos.

Working With Albums

When you open Gallery, all pictures and videos on your phone are displayed in a number of albums.

To view album contents:

Touch an album to view the pictures and videos it contains.

To share albums:

1. Touch and hold an album until it is selected.
2. Touch more albums that you want to share.
3. Touch  at the top of the screen and select how you want to share the albums.

To view details of an album:

1. Touch and hold an album until it is selected.

2. Touch  > **Details**.

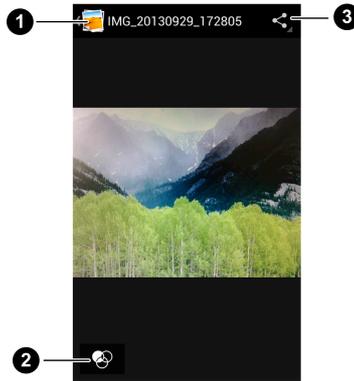
To delete albums:

1. Touch and hold an album until it is selected.
2. Touch more albums that you want to delete.

3. Touch  > **Delete**. If only one album is selected, touch  > **Delete** > **OK**.

Working With Pictures

Touch a picture in an album to view the picture in full screen. Double-touch the picture, or pinch two fingers together or spread them apart to zoom out or in. Slide left or right to view other pictures in the album.



| Number | Function |
|--------|---|
| 1 | Touch to return to the album, where all its contents are displayed in a grid. |
| 2 | Touch to edit the picture |
| 3 | Share the picture. |

Touch the **Menu Key** to delete the picture, browse the album contents in a slideshow, rotate the picture, view picture file detail, set it as contact icon or wallpaper, or edit it.

NOTE: All options may not be available for certain albums or pictures.

Retouch Your Pictures

You can edit any photos you took and some other pictures in **Gallery**. The changed picture is saved in the **Edited** album, while the original image is never affected.

1. Touch the **Menu Key > Edit** while viewing a picture in full screen to open the Edit interface.
2. Touch the icons along the bottom of the screen to edit the picture.

| | |
|---|---|
|  | Change the picture style by selecting None, Punch, Vintage, B/W, Bleach, Instant, Latte, Blue, Litho, or X Process. |
|  | Add frame for the picture. |
|  | Straighten, Crop, Rotate, or apply mirror to the picture. |



Apply Autocolor, Exposure, Vignette, Contrast, Shadows, Vibrance, Sharpness, Curves, Hue, Saturation, or BW Filter to the picture.

3. Touch **SAVE** to save the new picture to the **Edited** album.

Share Your Pictures

1. Touch an album in the gallery and then touch a picture.
2. Touch  at the top of the screen. If the icon is invisible, touch the screen first.
3. Select how you want to share the picture.

Working With Videos

Play Videos

1. Touch an album in the gallery and then touch the thumbnail of a video.
2. Touch  at the center to start playing.
Touch the video to view the playback controls.

Share Videos

1. Touch an album in the gallery and then touch the thumbnail of a video.
2. Touch  at the top of the screen. If the icon is invisible, touch the screen first.

3. Select how you want to share the video.

Music

Touch  in the Home Screen and select **Music** to play audio files stored on your phone. **Music** supports a wide variety of audio formats, so it can play music you purchase from online stores, music you copy from your CD collection, and so on.

Copying Music Files to Your Phone

Before using Music, you need to copy or download audio files to your phone.

Copy From a Computer

1. Connect your phone and the computer with a USB cable.
2. Touch **Media device (MTP)** (if supported on the PC) or **Camera (PTP)** to browse the files in the phone storage and on the microSD card.
3. Copy the music file from the PC and paste it to the phone storage or microSD card.

Download From the Internet

You can download music files when browsing web pages. See [Downloading Files](#).

Receive via Bluetooth

You can receive music files from other devices via Bluetooth. See [Receive Data via Bluetooth](#).

Receive via Wi-Fi

You can receive music files from other devices via Wi-Fi. See [Receive Data via Wi-Fi](#).

Viewing Your Music Library

Touch  in the Home Screen and select **Music** and your music library is displayed. All your audio files are cataloged according to the information stored in the files.

Touch the tabs at the top of the screen to view your music library organized by **Artists**, **Albums**, **Songs**, or **Playlists**.

NOTE: If an audio file is being played, its summary information is displayed at the bottom of the screen. Touch the summary area to open the playback screen.

Set a Song as the Default Ringtone

The song will be used as the ringtone for all incoming calls, except those from contacts to whom you have assigned special ringtones (see [People – Editing Contacts – Set a Ringtone for a Contact](#)).

1. Touch  in the Home Screen and select **Music** to see the music library.

NOTE: If you are in the playback screen, touch the **Menu Key > Library** to return to the music library.

2. Touch and hold a song in any list.
3. In the menu that opens, touch **Use as phone ringtone**.

TIP: If the song is being played and you're in the playback screen, you can touch the **Menu Key > Use as ringtone**.

Delete a Song

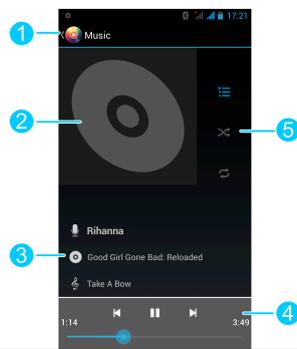
1. Touch  in the Home Screen and select **Music** to see the music library.

NOTE: If you are in the playback screen, touch the **Menu Key > Library** to return to the music library.

2. Touch and hold a song in any list.
3. In the menu that opens, touch **Delete > OK**.

Playing Music

Touch a song in the music library to listen to it. The following playback screen appears.



| Number | Function |
|--------|---|
| 1 | Touch to return to the library. |
| 2 | Album artwork. |
| 3 | Song and artist names. |
| 4 | Playback control. Skip songs, pause and resume playback. Drag the progress bar to jump to any part of the song. |
| 5 | Touch to see the current playlist (queue), Shuffle, or Repeat. |

Managing Playlists

Create playlists to organize your music files into sets of songs, so that you can play the songs you like in the order you prefer.

Create a Playlist

1. Touch and hold a song in the music library.
2. In the menu that opens, touch **Add to playlist**.
3. Touch **New**.
4. Type the playlist name and touch **Save**.

The playlist is created and the song you selected is added to the playlist.

Add a Song to a Playlist

1. Touch and hold a song in the music library.
2. In the menu that opens, touch **Add to playlist**.
3. Touch the name of the playlist you want the song added to.

TIP: You can rearrange the songs in the playlists you created.

Open the playlist and touch and hold  in front of a song. Drag up or down to change its order in the playlist.

Remove a Song From a Playlist

1. Touch the **Playlists** tab in the music library to see all the playlists.
2. Open a playlist.

3. Touch and hold a song in the playlist.
4. In the menu that opens, touch **Remove from playlist**.

Delete or Rename a Playlist

1. Touch the **Playlists** tab in the music library to see all the playlists.
2. Touch and hold a playlist.
3. In the menu that opens touch **Rename** or **Delete**.

NOTE: These options may not be available for certain automatically created playlists, such as **Recently added**.

Play Music

The **Play Music** application () works with Google Music, Google's online music store and streaming service. You can stream via mobile data or Wi-Fi and listen to your favorite songs that you've added to your online Google Music library. You can also play audio files you've copied directly to your phone from a computer.

NOTE: The availability of Google Music is dependent on your region. If it is not available, or you don't have a mobile data or Wi-Fi connection, you can only play music stored on your phone.

Playing Your Music

Touch  in the Home Screen and select **Play Music**. If you are prompted, select an account to access its online music library.

The app searches your online library and your phone for music and playlists before displaying your combined music library, organized by **Artists**, **Albums**, **Songs**, and **Genres**. You can touch  > **My Library / Playlists** to view all the music and playlists. To change views of your library, swipe left or right.

Touch a song to play it. When the song is playing, touch the summary information at the bottom to display the playback screen.



| Number | Function |
|--------|--|
| 1 | Song and artist information. Touch or drag down to return to the music library. |
| 2 | Album artwork. |
| 3 | Give the song a thumbs-up. |
| 4 | Playback control. Skip songs, pause and resume playback, use shuffle or repeat. Drag the progress bar to jump to any part of the song. |
| 5 | Give the song a thumbs-down. |
| 6 | Touch to see the current playlist (queue). |
| 7 | Get more options. |

You can still control the music when you are not in the playback screen.

- In the music library of the **Play Music** app, touch the summary information at the bottom of the screen to restore the playback screen.
- In other apps, flick down the notification panel. Touch the song title to restore the playback screen, or just pause/resume playback or skip to the next/previous song.
- When the screen is locked, the song information, album cover as well as playback control is displayed on top of the screen. You can pause/resume playback or skip songs.

Managing Playlists

Create playlists to organize your music files into sets of songs, so that you can play the songs you like in the order you prefer.

To create a playlist or add a song to a playlist:

Touch  next to the song and select **Add to playlist**.

To rearrange songs in a playlist:

1. Touch  > **Playlists** in the **Play Music** app and select a playlist.
2. Touch and hold the handle icon at the left of a song to drag the song to a desire position in the playlist.

To remove songs from a playlist:

1. Touch  > **Playlists** in the **Play Music** app and select a playlist.
2. Touch  next to the song.
3. Select **Remove from playlist**.

To delete a playlist:

1. Touch  > **Playlists** in the **Play Music** app.
2. Touch  next to the playlist you want to delete.
3. Touch **Delete** in the menu that opens.

Video Player

Use the video player to play various kinds of videos.

Opening the Video Library

Touch  in the Home Screen and select **Video Player** to view your video library..

Playing and Controlling Videos

Touch a video in the video library to play it. Rotate the phone on its side to watch the video in landscape view.

Touch the video to show the playback controls. You can pause and resume the playback, or jump to any part of the video, adjust video brightness, hide the control panel and more. You can also exit the video by touching  at the top left of the screen.

Managing Video Files

To delete videos:

1. Touch and hold a video in the video library.
2. In the menu that opens, touch **Delete > OK**.

To share videos:

1. Touch a video in the video library.
2. Touch  at the top right of the screen and select how you want to share them.

To view details of a video:

1. Touch and hold the video you want to view the details of.
2. In the menu that opens, touch **Details**.

FM Radio

With the FM radio, you can search for radio channels, listen to them, and save them on your phone. Note that the quality of the radio broadcast depends on the coverage of the radio station in your area. The wired headset that comes with your phone works as an antenna, so always connect the headset when using the radio. When you receive an incoming call while listening to the radio, the radio will be turned off.

Scanning and Saving Channels

1. Touch  in the Home Screen and select **FM Radio**.
2.  > **Search**.

The channels found are displayed in a list. Slide up or down to see more.

NOTE: The first time you open **FM Radio**, your phone scans for all available channels and saves them automatically.

Listening to FM Radio

1. Plug a wired headset into your phone.
2. Touch  in the Home Screen and select **FM Radio**.
3. Touch  to select a channel to listen.

You can also touch  or  to listen to the channels.

TIP: Touch the  > **Speaker** to listen to the radio programs through the phone speaker.

Adding a Radio Station to Favorites

1. Touch  in the Home Screen and select **FM Radio**.
2. Select the channel you want to add to favorites.
3. Touch  next to the channel.

The new channel is added to the favorite channels, which are sorted in numeral order.

Recording Radio Programs

When you listen to the radio, you can record your favorite programs and save the audio on the phone.

1. Touch the  > **Record FM** and then touch  to start recording.
2. When the program ends, touch  to stop recording.

Recorded files are stored automatically in a folder (*Records*, for instance). You can access them with the **File Manager** app, or play them with the **Music** or **Play Music** app.

Other Options and Settings

To remove a channel from favorites:

1. Select the channel you want to remove from favorites.
2. Touch  next to the favorite channel.

To turn off FM radio immediately:

Touch  at the top of the screen.

Sound Recorder

Sound Recorder enables you to record voice memos and listen to them whenever you like.

Recording a Voice Memo

1. Touch  in the Home Screen and select **Sound Recorder**.
2. Touch  to start recording. You can touch  to pause and  to continue during the recording.
3. Touch  to stop recording. The memo is automatically saved.

If you don't want to save the memo after recording it, touch **x** to delete it.

Playing a Voice Memo

To play a memo you just recorded:

Touch  at the bottom of the screen.

To play any saved memo:

1. Touch  at the bottom right of the screen to see all recordings.
2. Touch the title of a memo to play it.

More Apps

Alarm

Set alarms or turn the phone into a bedside clock.

Set a New Alarm

1. Touch  in the Home Screen and select **Clock**.
2. Touch .
3. Touch a default alarm to configure it, or touch **+** at the top of the screen to create a new alarm.
4. Set up the alarm options, such as time, repeat, and ringtone.
5. Touch **OK** to save and exit.

Backup and Restore

Touch  in the Home Screen and select **Backup and restore**. You can back up your user data, such as contacts and messages, and installed applications to the memory card regularly. If the data get lost, restore it from the memory card.

Calculator

Touch  in the Home Screen and select **Calculator**.

TIP: Swipe left or right to switch between different panels.

You can also hold the phone on its side to see all of the calculator buttons.

Chrome

Use Google **Chrome** to browse the Internet. Chrome on your phone can sync bookmarks, browsing history, and opened tabs from your Google account.

Downloads

The **Downloads** app keeps a record of the files you have downloaded using the **Browser**, **Email**, or **Gmail** app.

Touch  in the Home Screen and select **Downloads** to check the record.

- Touch a file to open it with the appropriate applications.
- Touch and hold a file, or check the box in front of it, to delete or share it.

File Manager

Quickly access all of your images, videos, audio clips, and other types of files on your phone and on the memory card.

Touch  in the Home Screen and select **File Manager**. Touch the folder name at the top of the screen to switch between the memory card storage and the phone storage.

News & Weather

News & Weather offers weather forecasts and news stories about common topics. You can also customize the news topics that are displayed.

Touch  in the Home Screen and select **News & Weather**. Swipe left or right to view the weather forecasts and news headlines under different news topics.

Touch the **Menu Key** to refresh news and forecast data, or to change the settings.

Play Books

Use the Google Play Books app to read eBooks downloaded from the Google Play Store. You can read books online or mark them for availability offline, so that you can read them when you don't have an Internet connection. You can also use Google Play Books as your starting point for browsing or searching for books online. You will need a Google Account to use the Google Play Books app.

To start reading a book:

1. Touch the **Home Key** >  > **Play Books** >  > **My Library** to view all your books.

2. Touch a book cover to start reading the book.

TIP: You can touch  at the upper right of the screen and search for books by entering the title or author.

3. To turn pages when reading, touch on the side of the page or

swipe sideways.

Play Magazines

Touch  in the home screen and select **Play Magazines** to access the digital magazines you have purchased from the Google Play Store.

Play Movies

Touch  in the Home Screen and select **Play Movies** to watch movies you rent from Play Store as well as your personal videos stored on the phone.

- **MY RENTALS** tab displays your recent movie rentals. You can stream them for online watching or download them to watch offline.
- The **PERSONAL VIDEOS** tab displays videos from other sources. Touch one video to play it.

System Updates

Touch  in the Home Screen and select **System updates**. You can check your system's software status, check for updates, or change update settings.

Timer

Touch  in the Home Screen and select **Clock** to use the stopwatch or the timer.

Stopwatch allows you to record lap times, while Timer allows you to set a time and count down to zero.

YouTube

Touch  in the Home Screen and select **YouTube**.

You can watch YouTube videos or upload your own.

Play Store

Touch  in the Home Screen and select **Play Store**. You can buy or rent music, books, movies, and apps and download them to your phone.

NOTE: The content you can access in Play Store depends on your region and your service provider.

Browsing and Searching for Apps

You can browse apps by category and sort them in different ways. Touch a top-level category, such as **Games** and touch an app from any subcategory.

You can also search for apps using an app's name or description, or the developer's name. Just touch  and enter the search terms.

Downloading and Installing Apps

When you find the app you are interested in through browsing or searching, touch it to open its details screen, where more information about the app is displayed.

1. Touch **INSTALL** (free apps) or the price (paid apps). If the app is not free, you need to sign in to your Google Wallet account and select a payment method.

CAUTION: Once installed, some apps can access many functions or a significant amount of your personal data. The Play Store will show you what the app can access. Touch

- ACCEPT** to proceed, or touch the **Back Key** to cancel.
2. Wait for the app to be downloaded and installed automatically. Payment needs to be authorized before paid apps start downloading.

The app is successfully installed when the  icon appears in the status bar. You can find the new app after touching the **Home Key** > .

Creating a Google Wallet Account

You must have a Google Wallet account associated with your Google Account to purchase items from the Google Play Store app.

Do one of the following:

- On your computer, go to checkout.google.com to create a Google Wallet account.
- The first time you use your phone to buy an item from Google Play Store, you're prompted to enter your billing information to set up a Google Wallet account.

WARNING: When you've used Google Wallet once to purchase items from the Google Play Store app, the phone remembers your password so you don't need to enter it the next time. For this reason, you should secure your phone to prevent others from using it without your permission.

Requesting a Refund for a Paid App

If you are not satisfied with an app, you can ask for a refund within 15 minutes of the purchase. Your credit card is not charged and the app is uninstalled from your phone.

If you change your mind, you can install the app again, but you can't request a refund a second time. For details, please read the Play Store help information.

1. Touch the **Home Key** >  > **Play Store**.
2. Touch the **Menu Key** > **My apps**.
3. Touch the app to uninstall for a refund. The details screen for the app opens.
4. Touch **Refund** and then touch **Uninstall**. Your app is uninstalled and the charge is cancelled.

Managing Your Downloads

After you've downloaded and installed an app, you can rate it, view it in a list with your other downloaded apps, configure it to update itself automatically, and so on.

View Your Downloaded Apps

1. On the Apps screen of Play Store, touch the **Menu Key** > **My Apps**.
2. Your list of installed apps opens. You can touch one to rate it, uninstall it, request a refund and so on.

Uninstall an App

1. On the Apps screen of Play Store, touch the **Menu Key > My Apps**.
2. Touch an app to open its details screen.
3. Touch **Uninstall > OK**.

Settings

Touch  in the Home Screen and select **Settings**. The **Settings** app contains most of the tools for customizing and configuring your device.

Wireless and Networks

Wi-Fi

Turn Wi-Fi on or off and configure your Wi-Fi connections. See [Connecting to Networks and Devices – Connecting to Wi-Fi](#).

Bluetooth

Turn Bluetooth on or off and configure your Bluetooth connections. See [Connecting to Networks and Devices – Connecting to Bluetooth Devices](#).

Data Usage

Touch the **ON/OFF** switch to turn on or off mobile data.

You can check how much data has been used during the time cycle you set, set a mobile data limit and warning, see what apps have been using mobile data, or restrict background data for individual apps.

NOTE: The data usage is measured by your phone. Your carrier's data usage accounting may differ.

Airplane Mode

In the **Settings** app, touch **More** under Wireless & networks and check **Airplane mode**. All the phone's radios that transmit voice or data are turned off.

VPN

Set up and connect to virtual private networks. See [Connecting to Networks and Devices – Connecting to Virtual Private Networks](#).

Tethering and Portable Hotspot

Share your phone's mobile data connection with PCs or other devices via USB or Wi-Fi. See [Connecting to Networks and Devices – Sharing Your Mobile Data Connection](#).

Mobile Networks

Control mobile data use, select mobile network and set access point names. See [Connecting to Networks and Devices – Connecting to Mobile Networks](#).

USB Internet

Share Windows PC Internet via USB cable.

Device

Audio profiles

Adjust volumes (see [Personalizing – Adjusting Volumes](#)), toggle sound and mute (see [Switching to Silent Mode](#)), set up ringtone and notification sound (see [Personalizing – Changing Ringtone and Notification Sound](#)), and select system sounds (refer to [Turning On/Off Touch Sounds](#)).

Touch **Silent mode** to turn off all sounds except media and alarm, or enable silent mode with vibration.

Display

- **Scenes:** Choose scene for your phone.
- **Theme:** Choose theme for your phone.
- **Wallpaper:** Select a background image for the Home Screen.
- **Auto-rotate screen:** Select the auto-rotate screen or not.
- **Brightness:** Set the brightness of the display.
- **Daydream:** Set the Clock, Colors, Photo Frame and Photo Table.
- **Font size:** Set the font size of the text on the screen.
- **Sleep:** Set the length of time of inactivity before the screen turns off.

Storage

Check memory information for your memory card and internal storage.

- **DEFAULT WRITE DISK:** Select Phone storage or SD card to be default write disk.
- **Erase Phone storage:** Erase all data on the phone storage.
- **Unmount SD card:** Unmount the memory card from your phone so that you can safely remove the card while the phone is on.
- **Erase SD card:** Erase all data on your memory card and prepare it for use with your phone.

Battery

Check how much power remains for the battery and what has been using the battery.

Apps

See apps installed on your phone and manage them.

Touch an app in the **DOWNLOADED**, **PHONE STORAGE**, **RUNNING**, or **ALL** tab to see its information. You can stop the app, uninstall the app, clear data and cache, or move the app between the internal storage and the memory card.

NOTE: Not all applications can be moved or uninstalled.

Personal

Location Access

Activate location services to determine your location. See [Maps](#).

Select **Access to my location** to improve Google search results and other services using your location information.

Security

- **Screen lock:** Lock the screen with press, voice lock, pattern, PIN, or password. See [Personalizing – Protecting Your Phone With Screen Locks](#).
- **Owner info:** Set the text that you may display on the lock screen.
- **Encrypt phone:** Encrypt your data on the phone to protect your privacy. See [Personalizing – Protecting Your Phone With Encryption](#).
- **Set up SIM card lock:**
 - ▶ **Lock SIM card:** Activate or deactivate the PIN lock to require PIN before accessing the SIM card.
 - ▶ **Change SIM PIN:** Change the PIN used to access the SIM card.
- **Make passwords visible:** Display passwords as you enter them.
- **Device administrators:** View or deactivate apps you have authorized to be device administrators.

- **Unknown sources:** Check this option to permit installation of apps from sources other than the Play Store.
- **Verify apps:** Disallow or warn before installation of apps that may cause harm.
- **Trusted credentials:** Display trusted CA certificates.
- **Install from SD card:** Install certificates from the memory card.
- **Clear credentials:** Delete all certificates.

Language and Input

- **Language:** Select a language and region for your system.
- **Spell checker:** Check it to check your spelling when you are entering texts.
- **Personal dictionary:** Add new words to the phone's dictionary or remove words from the dictionary. The words you add are used for spelling check and word suggestion.
- **KEYBOARD & INPUT METHODS:** Configure text input settings. See [Knowing the Basics – Entering Text – Touch Input Settings](#).
- **Voice Search:**
 - ▶ **Language:** Select the language you use when entering text by speaking or searching by speaking.
 - ▶ **Speech output:** Select the speech output mode.
 - ▶ **Block offensive words:** Replace offensive words with an asterisk (*) when you use Google voice recognition to

transcribe your voice into text.

- ▶ **Download offline speech recognition:** Enable voice input while offline.
- ▶ **Bluetooth headset:** Record audio through Bluetooth headset if available.
- **Text-to-speech output:**
 - ▶ **PREFERRED ENGINE:** Select the speech synthesis engine you want to use or change its settings.
 - ▶ **Speech rate:** Select how quickly you want the synthesizer to speak.
 - ▶ **Listen to an example:** Play a brief sample of the speech synthesizer, using your current settings.
- **Pointer speed:** Select how fast the pointer/mouse should scroll when you connect the phone to a trackpad or mouse accessory.

Backup and Reset

- **Back up my data:** Back up app data, Wi-Fi passwords, and other settings to Google servers after you sign in to your Google account.
- **Back up account:** Back up your account.
- **Automatic restore:** Restore previously backed up settings and data when you reinstall an app.
- **DRM reset:** Delete all DRM licenses.
- **Factory data reset:** Reset your phone to factory default

settings. All your personal data from the phone's internal storage will be erased. You can also erase the data on the memory card during the process.

Accounts

Accounts

Manage your accounts and synchronization settings.

- Touch **Add account** to sign in to or create accounts on your phone.
- Touch an account to set the sync settings for that account. You can then touch the **Menu Key > Sync now** to sync all checked items.
- Touch an account and then touch the **Menu Key > Remove account** to remove the account and all information related to it from your phone.

System

Date & Time

Set date, time, time zone, and how date and time are displayed. You can also use network-provided data.

Scheduled power on & off

Set your phone to power on and off at certain time.

Accessibility

Configure accessibility plug-ins on your phone, such as using **TalkBack** for low-vision users.

About Phone

View phone status and legal information. You can also upgrade your phone system from update packages copied to the storage card.

Upgrading the Phone Software

There are several ways to upgrade your phone software:

1. Use the online upgrade tool for mobile terminal products.
2. Use the one-press upgrade package offered by your mobile service provider.
3. Use the upgrade package on your microSD card.

NOTE: Visit the ZTE official handset service support website (<http://www.ztedevice.com/support>) and click your country or region to learn more about the above upgrade methods, as well as which phones and methods are supported.

Troubleshooting

If you encounter problems while using the phone, or if it performs abnormally, you can refer to the chart below. If your particular problem cannot be resolved using the information in the chart, contact the dealer where you purchased the phone.

| Problem | Possible causes | Possible solution |
|----------------|---|---|
| Poor reception | The network signal is too weak at your current location, for example, in a basement or near a tall building, because wireless transmissions can not effectively reach it. | Move to a location where the network signal can be properly received. |
| | The network is busy at the current time (for example, during peak times, there may be too much network traffic to handle additional calls). | Avoid using the phone at such times, or try again after waiting a short time. |
| | You are too far away from a base station for your service provider. | You can request a service area map from your service provider. |

| Problem | Possible causes | Possible solution |
|-----------------------------------|--|--|
| Echo or noise | Poor network link quality on the part of your service provider. | End the call and dial again. You may be switched to a better-quality network link or phone line. |
| | Poor local telephone line quality. | End the call and dial again. You may be switched to a better-quality network link or phone line. |
| Unable to select certain features | Your service provider does not support these features, or you have not applied for services that provide these features. | Contact your service provider. |
| Battery not charging | The battery or battery charger is damaged. | Contact the dealer. |
| | The phone's temperature is below 0°C or higher than 45 °C. | Adjust the battery charging environment to avoid extremes of temperature. |
| | Poor contact between the battery and charger. | Check all connectors to make sure all connections have been properly made. |

| Problem | Possible causes | Possible solution |
|---------------------------|---|--|
| Shortened standby time | The standby time is related to your service provider system configuration. The same phone used with different service providers' systems will not provide exactly the same length of standby time. | If you are located in an area where signaling is weak, temporarily power off the phone. |
| | The battery is depleted. In high temperature environments, battery life will be shortened. | Use a new battery. |
| | If you are not able to connect to the network, the phone will continue to send out signals as it attempts to locate a base station. Doing so consumes battery power and will consequently shorten standby time. | Change your location to one where the network is accessible, or temporarily turn off your phone. |
| Cannot turn your phone on | Battery power has been depleted. | Recharge the phone's battery. |

| Problem | Possible causes | Possible solution |
|----------------------------------|---|---|
| SIM card error | SIM card malfunction or damage. | Take the SIM card to your service provider for testing. |
| | SIM card inserted improperly. | Insert the SIM card properly. |
| | Debris on the SIM card contacts. | Use a soft, dry cloth to clean the SIM card contacts. |
| Unable to connect to the network | SIM card invalid. | Contact your service provider. |
| | You are not within the network's service area. | Check the service area with your service provider. |
| | Poor signal. | Move to an open space, or if you are inside a building, move closer to a window. |
| Cannot answer incoming calls | You have activated the Call barring feature. | Go to  > Menu Key > Settings > Voice Call > Call barring , and then select Cancel all . |
| You cannot make outgoing calls. | You have activated the Call barring feature. | Go to  > Menu Key > Settings > Voice Call > Call barring , and then select Cancel all . |

| Problem | Possible causes | Possible solution |
|---|---|--|
| | You have activated the Fixed dial numbers feature. | Go to  > Menu Key > Settings > Other settings > Fixed dialing numbers , and disable it. |
| PIN Code blocked | You have entered an incorrect PIN code three consecutive times. | Contact your service provider. If the service provider provides the SIM card's PUK code, use the PUK code to unlock the SIM card. |
| Unable to enter information into the phonebook | The phonebook's memory is already full. | Delete unnecessary data from the contacts. |
| Phone crashes, reboots, freeze, or cannot be powered on | Some third-party software is not compatible with your phone. | Reset the phone to factory status. |
| | | Enter safety mode and uninstall the software that may cause the problem. |
| | | Upgrade the phone software. |

For Your Safety

General Safety

| | | | |
|---|---|---|---|
|  | Don't make or receive handheld calls while driving. Never text while driving. |  | Don't use at gas stations. |
|  | Keep your phone at least 15 mm away from your ear or body while making calls. |  | Your phone may produce a bright or flashing light. |
|  | Small parts may cause choking. |  | Don't dispose of your phone in fire. |
|  | Your phone can produce a loud sound. |  | To prevent possible hearing damage, do not listen at high volume levels for long periods. |
|  | Avoid contact with anything magnetic. |  | Avoid extreme temperatures. |
|  | Keep away from pacemakers and other electronic medical devices. |  | Avoid contact with liquids. Keep your phone dry. |

| | | | |
|---|---|---|--|
|  | Turn off when asked to in hospitals and medical facilities. |  | Don't take your phone apart. |
|  | Turn off when told to in aircrafts and airports. |  | Only use approved accessories. |
|  | Turn off when near explosive materials or liquids. |  | Don't rely on your phone for emergency communications. |

Radio Frequency (RF) Exposure

General Statement on RF Energy

Your phone contains a transmitter and a receiver. When it is ON, it receives and transmits RF energy. When you communicate with your phone, the system handling your call controls the power level at which your phone transmits.

Specific Absorption Rate (SAR)

Your mobile device is a radio transmitter and receiver. It is designed not to exceed the limits for exposure to radio waves recommended by international guidelines. These guidelines were developed by the independent scientific organization ICNIRP and include safety margins designed to assure the protection of all persons, regardless of age and health.

The guidelines use a unit of measurement known as Specific Absorption Rate, or SAR. The SAR limit for mobile devices is 2

W/kg and the highest SAR value for this device when tested at the ear was 0.572 W/kg*. As mobile devices offer a range of functions, they can be used in other positions, such as on the body as described in this user guide**.

As SAR is measured utilizing the device's highest transmitting power, the actual SAR of this device while operating is typically below that indicated above. This is due to automatic changes to the power level of the device to ensure it only uses the minimum power required to communicate with the network.

* The tests are carried out in accordance with EN 50360, EN 62311, EN 62209-1, EN 62209-2.

** Please see body worn operation.

Body Worn Operation

Important safety information regarding radio frequency radiation (RF) exposure:

To ensure compliance with RF exposure guidelines the phone must be used with a minimum of 15 mm separation from the body.

Failure to observe these instructions could result in your RF exposure exceeding the relevant guideline limits.

Limiting Exposure to Radio Frequency (RF) Fields

For individuals concerned about limiting their exposure to RF fields, the World Health Organization (WHO) provides the following advice:

Precautionary measures: Present scientific information does not indicate the need for any special precautions for the use of mobile phones. If individuals are concerned, they might choose to limit their own or their children's RF exposure by limiting the length of calls, or using 'hands-free' devices to keep mobile phones away from the head and body.

Further information on this subject can be obtained from the WHO home page <http://www.who.int/peh-emf> (WHO Fact sheet 193: June 2000).

Regulatory Information

The following approvals and notices apply in specific regions as noted.

Please find the section Declaration of RoHS Compliance and CE DOC in the end of this manual.

Distraction

Driving

Full attention must be given to driving at all times in order to reduce the risk of an accident. Using a phone while driving (even with a hands free kit) can cause distraction and lead to an accident. You must comply with local laws and regulations restricting the use of wireless devices while driving.

Operating Machinery

Full attention must be given to operating machinery in order

to reduce the risk of an accident.

Product Handling

General Statement on Handling and Use

You alone are responsible for how you use your phone and any consequences of its use.

You must always turn off your phone wherever the use of a phone is prohibited. Use of your phone is subject to safety measures designed to protect users and their environment.

- Always treat your phone and its accessories with care and keep it in a clean and dust-free place.
- Keep the screen and camera lens clean. Unclean screen or camera lens may slow down the phone's reaction to your operations or lower image quality.
- Clean the device and its accessories with a soft material such as cleaning cloth for eyeglass lenses. Do not use alcohol or other corrosive substances for cleaning or allow them to get inside.
- Do not expose your phone or its accessories to open flames or lit tobacco products.
- Do not expose your phone or its accessories to liquid, moisture or high humidity.
- Do not drop, throw or try to bend your phone or its accessories.

- Do not paint your phone or its accessories.
- Do not attempt to disassemble your phone or its accessories. Only authorized personnel can do so.
- Do not expose or use your phone or its accessories in a environment with or that can reach extreme temperatures, minimum - [5] and maximum + [50] degrees Celsius.
- Do not place your phone inside or near heating equipments or high pressure containers, such as water heaters, microwave ovens, or hot cooking utensils. Otherwise, your phone may be damaged.
- Please check local regulations for disposal of electronic products.
- Do not carry your phone in your back pocket as it could break when you sit down.

Small Children

Do not leave your phone and its accessories within the reach of small children or allow them to play with it.

They could hurt themselves or others, or could accidentally damage the phone.

Your phone contains small parts with sharp edges that may cause an injury or may become detached and create a choking hazard.

Demagnetization

To avoid the risk of demagnetization, do not allow electronic

devices or magnetic media to be close to your phone for a long time.

Electrostatic Discharge (ESD)

Do not touch the SIM card's metal connectors.

Antenna

Do not touch the antenna unnecessarily.

Normal Use Position

When placing or receiving a phone call, hold your phone to your ear, with the bottom towards your mouth.

Air Bags

Do not place a phone in the area over an air bag or in the air bag deployment area as an airbag inflates with great force and serious injury could result.

Store the phone safely before driving your vehicle.

Seizures/Blackouts

The phone can produce a bright or flashing light. A small percentage of people may be susceptible to blackouts or seizures (even if they have never had one before) when exposed to flashing lights or light patterns such as when playing games or watching video. If you have experienced seizures or blackouts or have a family history of such occurrences, please consult a physician.

Repetitive Strain Injuries

To minimize the risk of Repetitive Strain Injury (RSI) when texting or playing games with your phone:

- Do not grip the phone too tightly.
- Press the buttons lightly.
- Use the special features which are designed to minimize the times of pressing buttons, such as Message Templates and Predictive Text.
- Take many breaks to stretch and relax.

Emergency Calls

This phone, like any wireless phone, operates using radio signals, which cannot guarantee connection in all conditions. Therefore, you must never rely solely on any wireless phone for emergency communications.

Loud Noise

This phone is capable of producing loud noises, which may damage your hearing. Turn down the volume before using headphones, Bluetooth stereo headsets or other audio devices.

Phone Heating

Your phone may become warm during charging and during normal use.

Electrical Safety

Accessories

Use only approved accessories.

Do not connect with incompatible products or accessories.

Take care not to touch or allow metal objects, such as coins or key rings, to contact or short-circuit in the battery terminals.

Never puncture the surface of the battery with sharp objects.

Connection to a Car

Seek professional advice when connecting a phone interface to the vehicle electrical system.

Faulty and Damaged Products

Do not attempt to disassemble the phone or its accessories.

Only qualified personnel can service or repair the phone or its accessories.

If your phone (or its accessories) has been submerged in water, punctured, or subjected to a severe fall, do not use it until you have taken it to be checked at an authorized service center.

Radio Frequency Interference

General Statement on Interference

Care must be taken when using the phone in close proximity to

personal medical devices, such as pacemakers and hearing aids.

Pacemakers

Pacemaker manufacturers recommend that a minimum separation of 15 cm be maintained between a mobile phone and a pacemaker to avoid potential interference with the pacemaker. To achieve this, use the phone on the opposite ear to your pacemaker and do not carry it in a breast pocket.

Hearing Aids

People with hearing aids or other cochlear implants may experience interfering noises when using wireless devices or when one is nearby.

The level of interference will depend on the type of hearing device and the distance from the interference source. Increasing the separation between them may reduce the interference. You may also consult your hearing aid manufacturer to discuss alternatives.

Medical Devices

Please consult your doctor and the device manufacturer to determine if operation of your phone may interfere with the operation of your medical device.

Hospitals

Turn off your wireless device when requested to do so in hospitals, clinics or health care facilities. These requests are

designed to prevent possible interference with sensitive medical equipment.

Aircraft

Turn off your wireless device whenever you are instructed to do so by airport or airline staff.

Consult the airline staff about the use of wireless devices onboard the aircraft. If your device offers a 'flight mode', this must be enabled prior to boarding an aircraft.

Interference in Cars

Please note that because of possible interference with electronic equipment, some vehicle manufacturers forbid the use of mobile phones in their vehicles unless a hands-free kit with an external antenna is included in the installation.

Explosive Environments

Gas Stations and Explosive Atmospheres

In locations with potentially explosive atmospheres, obey all posted signs to turn off wireless devices such as your phone or other radio equipment.

Areas with potentially explosive atmospheres include fueling areas, below decks on boats, fuel or chemical transfer or storage facilities, and areas where the air contains chemicals or particles, such as grain, dust, or metal powders.

Blasting Caps and Areas

Power off your mobile phone or wireless device when in a blasting area or in areas posted power off "two-way radios" or "electronic devices" to avoid interfering with blasting operations.

Disposal of Your Old Appliance

| | |
|--|---|
|   | <ol style="list-style-type: none">1. When this crossed-out wheeled bin symbol is attached to a product, it means the product is covered by the European Directive 2012/19/EU.2. All electrical and electronic products should be disposed of separately from the municipal waste stream via designated collection facilities appointed by the government or the local authorities.3. The correct disposal of your old appliance will help prevent potential negative consequences for the environment and human health. |
|--|---|

For this product's recycling information based on WEEE directive, please send an e-mail to weee@zte.com.cn

EC DECLARATION OF CONFORMITY



C € 1588

It is hereby declared that following designated product:

Product Type: UMTS/GSM (GPRS) Digital Mobile Phone

Model No: ZTE Blade Q Mini/Bouygues Telecom Bs 402/Blade Q Mini

Product Description: UMTS/GSM Mobile Phone

Complies with the essential protection requirements of Directives on Radio and Telecommunication Terminal Equipment (Directive 1999/5/EC), Restriction of the Certain Hazardous Substances in electrical and electronic equipment (Directive 2011/65/EU), Eco-design Requirements for Energy-Related Products (Directive 2009/125/EC) and their amendments.

This declaration applies to all specimens manufactured identical to the samples submitted for testing/evaluation.

Assessment of compliance of the product with the requirements relating to Directive 1999/5/EC was performed by American TCB (Notified Body No.1588) and assessment of compliance of the product with the requirements relating to Directive 2011/65/EU was performed by Centre Testing International Corporation SHANGHAI LAB and Directive 2009/125/EC was performed by EST Technology Co., Ltd. The assessments were based on the following regulations and standards:

| Requirement | Standard | Report No. |
|-------------------|--|---|
| Health and safety | EN 50360:2001; EN62311:2008; EN 62479-2010; EN 62209-1:2006; EN 62209-2:2010; EN 50332-1:2000; EN 50332-2:2003 | 2013SAR331; 2013TAR664; |
| | EN 60950-1:2006+A11:2009+A1:2010+A 12:2011 | 2013SAF0154; |
| EMC | EN 301 489-1 V1.9.2; EN 301 489-3 V1.4.1; EN 301 489-7 V1.3.1; EN 301 489-17 V2.1.1; EN 301 489-24 V1.5.1; EN 55013:2001+A2:2006; EN 55020:2007+A11:2011 | 2013EMC329; 2013TAE308; |
| Radio Spectrum | EN 301 511 V9.0.2; EN 301 908-1 V5.2.1; EN 301 908-2 V5.2.1; EN 301 908-13 V5.2.1; EN 300 440-1 V1.6.1; EN 300 440-2 V1.4.1; EN 300 328 V1.7.1; | 2013FTA301; 2013FTA302; RZA1307-0079RF 03; RZA1307-0079RF 02; RZA1307-0079RF 01; 2013TAR605; 2013RSE330; |
| RoHS | IEC 62321:2008 | RHS05F0094210 08R01 |
| ErP | (EC) No 278/2009 | ESTS-G1302280 3 |

This declaration is the responsibility of the manufacturer:

ZTE Corporation

ZTE Plaza, Keji Road South, Hi-Tech, Industrial Park,
Nanshan District, Shenzhen, Guangdong, 518057, P.R.China

Authorised person signing for the company:

Xu Feng Quality Director Of ZTE Corporation

Name in block letters & position in the company

Shenzhen, 23rd April 2012

Place & date

Legally valid signature



| This equipment may be operated in: | | | | AT | BE |
|------------------------------------|----|----|----|----|----|
| CY | CZ | DK | EE | FI | FR |
| DE | GR | HU | IE | IT | LV |
| LT | LU | MT | NL | PL | PT |
| SK | SI | ES | SE | GB | IS |
| LI | NO | CH | BG | RO | TR |